

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** New Remembrance Hall, Remembrance Field, Charlton SP7 0PL  
**Date:** Wednesday 17 July 2013  
**Time:** 7.00 pm

---

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

### Wiltshire Councillors

Cllr Tony Deane  
Cllr Peter Edge  
Cllr Jose Green (Chairman)  
Cllr George Jeans (Vice Chairman)  
Cllr Bridget Wayman

Tisbury  
Wilton and Lower Wylde Valley  
Mere  
Fovant and Chalke Valley  
Nadder and East Knoyle



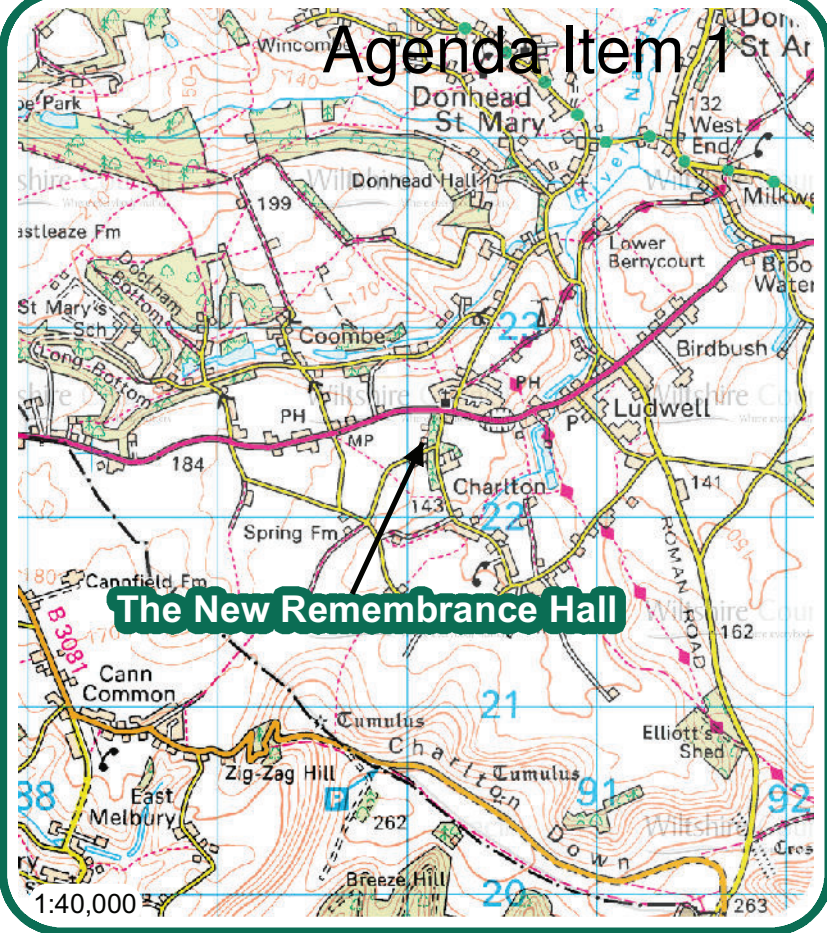
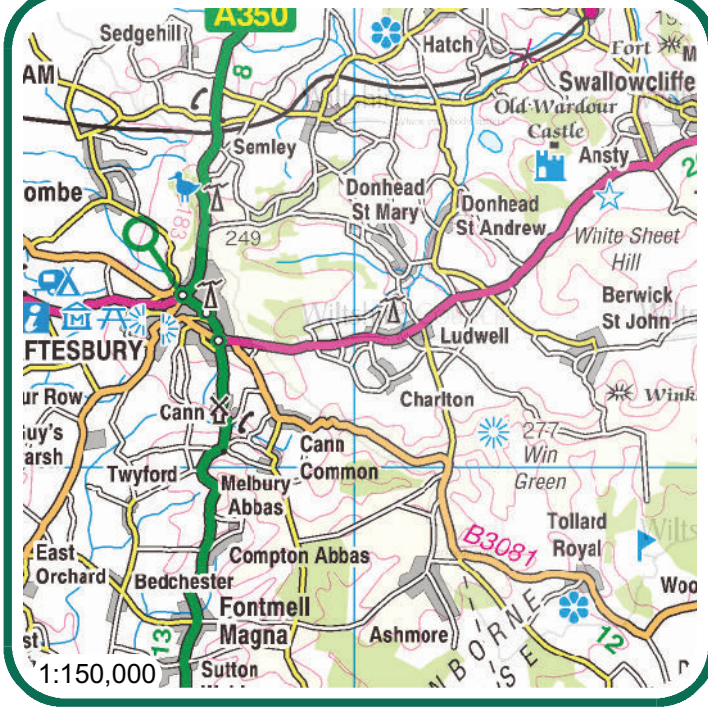
	<b>Time</b>
<p>1 <b>Welcome and Introductions</b></p>	7.00pm
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 <b>Minutes (Pages 3 - 22)</b></p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 5 June 2013.</p>	
<p>5 <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	
<p>6 <b>Chairman's Announcements (Pages 23 - 30)</b></p> <p>To receive updates including:</p> <ul style="list-style-type: none"> <li>• Area Board Survey</li> </ul>	7.10pm
<p>7 <b>Current Consultations</b></p> <p>To note the information on current consultations, to take part and for further information, visit the consultation portal:  <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>	
<p>8 <b>Community Conversation - Priorities and Projects for 2013/14 (Pages 31 - 34)</b></p> <p>The Community Area Manager will provide an update on the attached Area Board Priorities set in 2012/13.</p> <p>Following this there will be an opportunity for you to help set achievable projects and priorities for 2013/14. This will include small group discussions to generate ideas which will then be fed into an interactive voting session.</p> <p><i>Officer: Steve Harris, Community Area Manager.</i></p>	7.20pm

9	<p><b>Partner and Community Updates</b> (<i>Pages 35 - 40</i>)</p> <p>To receive any Partner updates, questions and statements. Some written updates are also attached to the agenda:</p> <ul style="list-style-type: none"> <li>a) Police – Neighbourhood Policing Teams</li> <li>b) Fire</li> <li>c) NHS</li> <li>d) Youth</li> <li>e) Highways Update</li> <li>f) Speed Indicating Devices (SIDS)</li> <li>g) Shaftesbury Neighbourhood Development Plan</li> <li>h) Wiltshire Online Update</li> <li>i) Digital Literacy – Volunteer Coordinators</li> <li>j) Wiltshire Neighbourhood Plans</li> <li>k) Wiltshire Good Neighbours</li> </ul> <p><b>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</b></p>	7.55pm
10	<p><b>Tisbury Community Campus Update</b></p> <p>To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p><i>Cllr Tony Deane</i></p>	8.30pm
11	<p><b>Community Area Transport Group (CATG) Update</b> (<i>Pages 41 - 54</i>)</p> <p>A member of the CATG will provide an update; following this the Board will consider the recommendations for funding from the CATG budget for 2013/14, as detailed in the attached report.</p> <p><i>Cllr: Tony Deane</i></p>	8.35pm
12	<p><b>Community Area Grants</b> (<i>Pages 55 - 62</i>)</p> <p>The Board members will consider 3 applications for funding from the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> <li>• Chalke Valley Sports Centre (on behalf of Broad Chalke PC)</li> <li>• Semley Village Hall</li> <li>• Wilton Village Shopping Management Ltd</li> </ul>	8.40pm
13	<p><b>Community Issues System</b> (<i>Pages 63 - 66</i>)</p> <p>To consider the recommendation of the Community Area Manager to close the Issues highlighted in green.</p>	8.55pm

<b>Future Meeting Dates</b>
Wednesday 16 October 2013 Mere Social Club
Wednesday 11 December 2013 Bishopstone Village Hall
Wednesday 5 February 2014 Venue TBC



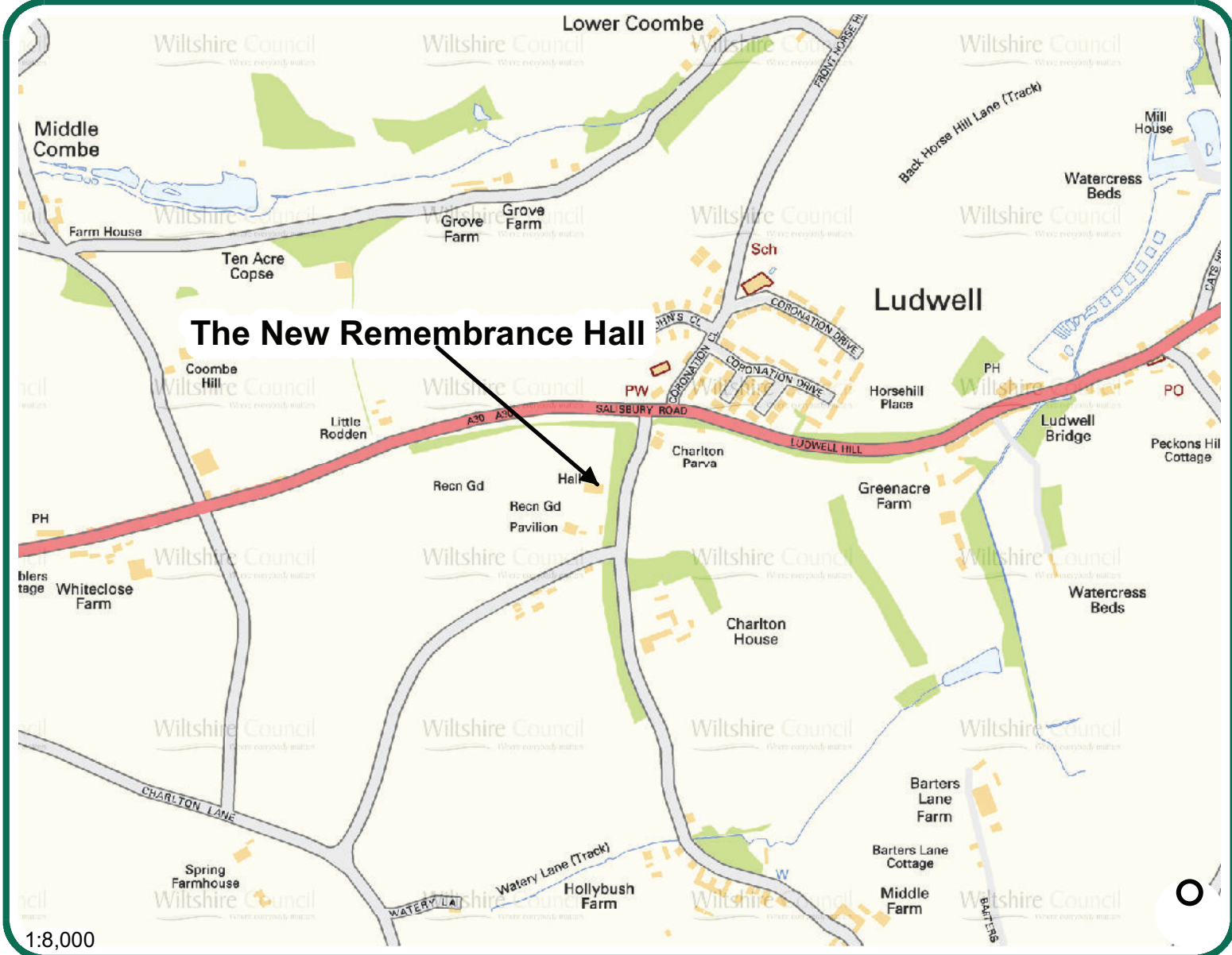
# Agenda Item 1



**The New Remembrance Hall**

**The New Remembrance Hall  
The Remembrance Field  
Charlton  
Shaftesbury  
SP7 0PL**

**Wiltshire Council**  
Where everybody matters



**The New Remembrance Hall**





# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** South Newton Village Hall, South Newton SP2 0PJ  
**Date:** 5 June 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 8.45 pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Tony Deane, Cllr Peter Edge, Cllr Jose Green, Cllr George Jeans and  
Cllr Bridget Wayman

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Jaki Farrell, Team Leader - Youth Services Coordinator  
Tim Woolford – Local Highways and Streetscene Manager South

### **Town and Parish Councillors**

Alvediston Parish Meeting – R Garran  
Bishopstone Parish Council – J Thompson  
Bower Chalke Parish Council – P Hughes  
Burcombe without Parish Council – C Churchill & N Lefroy  
Dinton Parish Council – C Churchill & C Smith  
Donhead St. Andrew Parish Council – S Harry  
Fovant Parish Council – C Churchill  
Hindon Parish Council – D Robertson  
Quidhampton Parish Council – C Churchill  
Sedgehill and Semley PC – J Passmore & G Purdue  
South Newton Parish Council – J Green & M Pout  
Teffont Parish Council – C Churchill & S Willan  
Tisbury Parish Council – S Harry

Wilton Town Council – P Matthews & C Purves

**Partners**

Wiltshire Police - Inspector Andy Noble & Sergeant Dave Lennane

Wiltshire Fire and Rescue Service – Mike Franklin & Graham Weller

**Total in attendance: 36**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman</u></p> <p>Steve Harris the Community Area Manager welcomed everyone to the meeting, then he called for nominations for Chairman for 2013/14.</p> <p><b><u>Decision</u></b>  <b>Councillor Jose Green was elected as Chairman of the South West Wiltshire Area Board for 2013/14.</b></p>
2	<p><u>Election of a Vice-Chairman</u></p> <p>The Chairman, Councillor Jose Green called for nominations for Vice Chairman for 2013/14.</p> <p><b><u>Decision</u></b>  <b>Councillor George Jeans was elected as Vice-Chairman of the South West Wiltshire Area Board for 2013/14.</b></p>
3	<p><u>Nominations for Representatives to Outside Bodies and Working Groups</u></p> <p>The Board considered the proposed Outside Bodies table of representatives attached to the agenda and the Shadow Community Operational Board (SCOB) membership for 2013/14, which was circulated at the meeting, with the revised Terms of Reference.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the following:</b></p> <ul style="list-style-type: none"> <li>• <b>To approve the Representatives to Outside Bodies for 2013/14.</b></li> <li>• <b>To re-constitute the Tisbury Shadow Community Operations Board (SCOB).</b></li> <li>• <b>To agree the revised SCOB Terms of Reference for 2013/14.</b></li> <li>• <b>To approve membership of the Shadow Community Operations Board (COB) as listed below:</b></li> </ul> <p><b><u>SCOB Core Members</u></b></p> <p><b>Area Board rep– Tony Deane</b>  <b>Town/Parish – Patrick Duffy</b>  <b>Wider Community – Nigel Knowles</b>  <b>User and Community Groups – Felicity Corp</b>  <b>User and Community Groups – Isobel Scott-Clarke</b>  <b>User and Community Groups – Liz Coyle-Camp</b>  <b>Education / Youth – The COB will continue to engage with the CAYPIG throughout the project.</b></p>

	<p><b><u>SCOB Co-opted members</u></b></p> <p><b>Peter Smart (Leisure)</b>  <b>Jane Bacon (St John's School)</b>  <b>Belinda James (Swimming club)</b></p>
4	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board, and thanked Angus McPherson, the Police and Crime Commissioner for attending.</p> <p>The Chairman explained that the Area Board was a Community Committee and welcomed future interaction from members of the public regarding ideas agenda items.</p>
5	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Mike Ash – Bishopstone Parish Council</li> <li>• Jeanie Grant – Swallowcliffe Parish Council</li> </ul>
6	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
7	<p><u>Minutes</u></p> <p>The minutes of the previous two meetings held on Wednesday 6 February and Wednesday 13 March 2013, were agreed a correct record and signed by the Chairman.</p>
8	<p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> <li>• The Chairman congratulated Wilton Town Councillor Phil Matthews on his appointment as Mayor to Wilton.</li> <li>• Wilton Community Land Trust had now purchased the former land command site.</li> <li>• A Quiz event had been planned and scheduled for Saturday 29 June 2013 by the Youth Advisory Group (YAG).</li> <li>• The Good Neighbour Scheme had been in operation for two years and had produced some statistics, which would be attached to the minutes of this meeting.</li> </ul>

## Partner and Community Updates

### Police and Crime Commissioner (PCC) – Angus Macpherson

An annual report had recently been published and would be circulated at Area Boards. A copy of the report could be found online:

<http://www.wiltshire-pcc.gov.uk/Home.aspx>

The PCC Office was working closely with Wiltshire Council on a complete revamp of the Community Speed Watch (CSW) Scheme. This included the implementation of new software to facilitate a scheme which would be robust enough to support the community. It was hoped that by the end of the summer, the CSW scheme would have recruited staff for the new administrative posts to enable the scheme to move forward.

Comments and questions were then taken, these included:

- In the past there had been a problem with the length of time it took to send out letters to the owners of the speeding vehicles, would there be a new target time in sending these letters out? Answer: Volunteers would submit their data to an online system, once the data had been submitted the administrators would send the letters out.
- Previously the CSW scheme had grown so fast that the administration officers were unable to cope within reasonable timescales. Answer: We are commissioning a system that would be capable of growth, there will also be more paid administrative posts providing support.
- There had been queries regarding the insurance needed as a volunteer, has this been rectified? Answer: The PCC Office would be insuring the volunteers.

### Neighbourhood Police Teams – Inspector Andy Noble

Inspector Noble introduced Sergeant Dave Lennane who was in attendance, as the replacement for Dean Garvin. A new PCSO had been appointed to Mere, this was Peter Tscherniawsky.

The current focus in Wilton was on non dwelling burglaries and vehicle crime.

As an interim, the NHP team would assist with the CSW scheme in Dinton as a pilot area. There would be more localised policing in Shaftesbury Road.

Comments and questions were then taken, these included:

- There had recently been several road traffic accidents (RTA) along the A30 which involved fatalities. Where do RTA reports go and how can we use them to improve things? Answer: Serious injury incidents are dealt with by Special Unit, where the level of resources are akin to a murder investigation. These investigations do not go to the NHPT, but if there was a specific incident of interest, then Andy could look into it upon request of the Board and filter back through Sergeant Lennane.

After a collision where someone has lost their life or had life changing injuries, the police would go back to the scene to assess if any action could be taken to improve the road conditions. This can take 2 to 3 months from time of the incident.

- Cllr Jeans gave thanks for the newly appointed PCSO for Mere as it gave the Community area a good police presence again.

#### Fire & Rescue Service – Mike Franklin

Written updates were attached to the agenda pack, in addition to this Mike gave a verbal update.

The Draft Public Safety Plan for 2013/16 had been published and was under consultation. To view a copy, click on the link: <http://www.wiltsfire.gov.uk/>

If you have any comments or views on the future plans, please send them to [consultation@wiltsfire.gov.uk](mailto:consultation@wiltsfire.gov.uk) before 01 August 2013. If you would like to become a stakeholder to contribute to any future plans or ideas the Service has, please fill out a [Stakeholder registration form](#) found on our homepage under 'Have your say'.

Over the last 10 years the number of fires attended had dropped by 48%. As many as 20 – 30% of homes do not have a smoke alarm fitted or in working order. Mike circulated referral cards for people to take away and complete if they wished to receive a free home safety check.

Mike introduced Dave Dunford, Salisbury Station Manager to the Board, he agreed to feedback on why there was a spike in figures detailed in the report.

**Action: A detailed breakdown explaining the spike in the figures is to be provided in time for the next Area Board.**

In May there had been four reported fires across the community areas in South West Wiltshire, three of these were accidental and one deliberate.

#### NHS

The Board noted the written update attached to the agenda.

#### Community Area Transport Group (CATG)

There had not been any meetings of the CATG since the date of the last Area Board. The next CATG meeting was scheduled for 25 June 2013.

When looking at new schemes, if they are local then the relevant parish council is contacted to establish whether they support the scheme or not. Highways issues can be highlighted using the Community Issues System, if they warrant it.

#### Speed Indicator Devices (SIDS) - Charles Smith

The South West Wiltshire Area Board had previously purchased a SID on behalf of the Tisbury Safety Partnership. This scheme was run by volunteers, and was

working well until they realised that they were not covered by personal liability insurance. This problem had now been rectified and from 3 June 2013 the appropriate insurance was in place.

Six villages in the Tisbury area were selected for a pilot scheme, with Ansty first on the list. In conjunction with the PCC and Wiltshire Council the SID was fitted at the set location. Once the battery runs low the parish council will alert the administrator, so that the device can be taken down for the data to be downloaded before moving it to the next location fully charged.

Any villages interested in having a SID should contact either Charles Smith or Steve Harris the Community Area Manager for more information.

Councillor Deane thanked Charles for his work in pursuing the SID scheme, as without his efforts there wouldn't be a SID in operation in our area.

Wessex Cross Border Group – Councillor Tony Deane

At the previous meeting of the Group they discussed common issues surrounding the A303 from Countess roundabout down to Somerset. Members of the Group from Somerset were leading on this and had attempted to engage with Highways to discuss their strategy, but had not been successful.

A second issue discussed was the lack of affordable housing within the South West.

Area Board Priorities

A written update had been circulated at the meeting and is attached to these minutes.

Community Area Issues System

A written update had been circulate at the meeting and is attached to these minutes.

Wilton Town Community Team Minutes

A copy of the minutes were attached to the agenda for information.

Youth – Jaki Farrell

Jaki gave a verbal update at the meeting, a copy of this is attached to these minutes.

Legacy Committee – Gary Nunn

The Leader of the Council; Councillor Jane Scott had invited Gary Nunn to sit on the Legacy Committee for Wiltshire. He would be the main contact for the Board on this.

10	<p><u>Update on Highway's Service</u></p> <p>The Board received a presentation from Tim Woolford – Local Highways and Streetscene Area Manager for the South, detailing the recent contractual changes from Ringway to Balfour Beatty which was implemented on 1 June 2013.</p> <p>The new contract had reduced service providers down to just one. There would be a community team for each community area across Wiltshire. Parishes will be able to contact their Community Coordinator Rebecca Mzadeh to schedule work. Rebecca will be supported by David Button, both officers are based at the Wilton depot.</p> <p>A Town and Parish Council workshop on the new service had been scheduled for Friday 7 June, 6.00pm at City Hall Salisbury; there would be a presentation and some working groups.</p> <p>Comments and questions were then taken, these included:</p> <ul style="list-style-type: none"> <li>• Four years ago the A30 was resurfaced through Wilton and had been given a 2 year guarantee. <u>Answer:</u> The Major Maintenance team are working on this and will increase the guarantee.</li> <li>• Is there an apprenticeship scheme for young people? <u>Answer:</u> There is no apprentice scheme in operation at the moment, but Balfour Beatty may operate one.</li> <li>• The potholes along A36 through our community area are so bad that they have caused damage to cars. <u>Answer:</u> The A36 is Highways Agency not Wiltshire Council.</li> <li>• How frequently will the Coordinator meet with parish councils? <u>Answer:</u> Parish Councils can contact the Coordinator when needed. The Parish Steward will still visit in the same way as previously.</li> <li>• What is the specific depth a hole needs to be to meet the criteria? <u>Answer:</u> The criteria is available online. Following the meeting Rebecca sent an email to all Town and Parish Councils which provided further information on this. A copy is attached to these minutes.</li> <li>• In South Newton there is a drain which regularly gets blocked with fallen leaves, causing flooding during periods of heavy rain. <u>Answer:</u> Once the regular teams are set up in each area, they will be able to build up a database of regular issues.</li> <li>• The Area Board set aside funding to have white lines renewed around the community area, when would this work be carried out? <u>Answer:</u> Tim agreed to look into this and feedback to the Community Area Manager.</li> </ul>
11	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update on the work of the SCOB since the last Board meeting.</p>



	<ul style="list-style-type: none"> <li>• The Architect was preparing the design ready for circulation to Stakeholders.</li> <li>• Current feedback had been good.</li> <li>• The target programme for the Campus public consultation prior to planning was the first week in September 2013.</li> <li>• The aim would be to have the provision of Learning &amp; Skills Courses and IT and Social Care courses by September 2013.</li> <li>• The planned opening ceremony was scheduled for June 2015.</li> <li>• There had been positive news regarding the funding for incubation units.</li> </ul>
12	<p><u>Reduced Hours of Street Lighting in Tisbury</u></p> <p>The Board considered the Street Lighting night time switch off request made by Tisbury Parish Council, as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board approved the request made by Tisbury Parish Council to switch of selected street lights during night time hours as detailed in the Officer’s report.</b></p> <p>Action: The progress of a separate request regarding Ladydown View in Tisbury would also be looked into by the Community Area Manager.</p>
13	<p><u>Grant Funding Update for 2013/14</u></p> <p>The Community Area Manager provided information on the new criteria for Community Area Grant funding for 2013/14. This can be viewed online: <a href="http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm</a></p> <p>The Community Area Grant Application process was now fully online. Assistance with completing the online form was available from the Community Area Manager.</p> <p>The South West Wiltshire Area Board has been allocated £96,467 of funding for 2013/14. This is broken down into capital funding of £77,769 and revenue funding of £18,698.</p> <p>Within the total budget the Area Board has a specific pot of funding for digital literacy projects. It is the Board’s decision on how they wish to allocate the revenue element of funding.</p> <p>Councillor Deane noted that he had queried the budget amount with Officers as he felt that the Board had not been allocated enough for 2013/14, in particular the revenue element, as in the past the Leisure credit scheme had been funded for the three community areas, future bids for funding the scheme would have to</p>

	be considered as revenue projects.
14	<p><u>Area Board Project - Finger Post Funding 2013/14</u></p> <p>The Board considered whether to support the Area Board Project to provide funding for replacement or repair works to finger posts, as detailed in the Officer's report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The South West Wiltshire Area Board agreed to set aside £7,000 of the Area Board Budget for the Finger post scheme for 2013/14.</b></p> <p>The Board invited bids of up to £550 from parish and town councils within the South West Wiltshire Community area, to replacement/repair one fingerpost each in 2013/14.</p> <p>Questions and comments were then taken:</p> <ul style="list-style-type: none"> <li>• Is there a central craftsman available who could be used by several parishes? <u>Answer:</u> The CAM could assist with bringing parishes together to establish contact of used and trusted craftsmen.</li> <li>• How are the finished fingerposts transported to the depot? <u>Answer:</u> The parish can link up with the parish steward, CAM to clarify the process.</li> </ul>
15	<p><u>Area Board Funding</u></p> <p>The Board members considered one application for funding from the Community Area Grants Scheme for 2013/14, this was from Bowerchalke Parish Council – Playground Committee.</p> <p><b><u>Decision</u></b>  <b>Bowerchalke Parish Council – Playground Committee was awarded £5,000 of Community Area Grant funding, with a condition that the balance of funding was in place, as detailed in the Officer's report.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant funding criteria for 2013/14 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.</i></b></p> <p>For more information on the Community Grant Scheme for 2013/14, follow the link:  <a href="http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm">http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm</a></p>
16	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and urged people to come forward</p>

	<p>with any suggestions for future items for the agenda.</p>
--	--

	<p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 17 July 2013 at Charlton Remembrance Hall.</p>
--	---



## SOUTH WEST WILTSHIRE AREA BOARD (5 June 2013)

### Your Local Issues

#### 1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

#### 2. Issues in progress

ID	Category	Location	Summary of Issue	Update
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Parish Council have contacted originator re. lorry watch, currently on hold
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, now due for completion in Autumn 2013
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Highways team report that farmer is responding to requests, not possible to prevent mud being on the road at all times. Responded to complaints in March 13 and considered that roads were in acceptable state
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	White lining initiative agreed at CATG on 14.11.12 – work due to be carried out imminently
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke	Area Board agreed to commit £472.50 of CATG funding towards new bus shelter on 13.3.13
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury	One resident requested waste audit after Parish Council sent letters to all; carried out by waste management team who found size of bin was adequate for need
2455	Planning	Mere	Breaches of planning on Downside Close development	Issue being dealt with by Corporate response team
2497	Highways	Wilton	Pavement in Wilton too narrow	Discussed at CATG on 15.1.13 – no immediate works planned. Issue 2741 also raises speeding issue on this road. Burcombe Parish Council do not wish to explore moving footpath going across field to Wilton
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	A30 route study is currently underway and will include consideration of this issue
2611	Highways	Swallowcliffe	Tractor crossings on the A30	Report has been considered as part of A30 route study and new signs will be added as requested. Awaiting response to request for new road markings
2621	Highways	Barford St	Pedestrian refuge needed on	Parish Council conducted pedestrian count and

		Martin	A30 approaching Barford St Martin	reported back to CATG that numbers were lower than expected - NFA
2654	Highways	Hindon	Location of 30mph signs near builders yard	Discussed at CATG on 22.11.12 – will be considered for prioritisation within the c class/unclassified road review by CATG in 2013/14
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Highways team report that stretch of road will be reviewed towards end of financial year (2013/14) and will consider all available options
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Highways team currently looking at options and will report back to future CATG meeting
2712	Highways	Wilton	Turning vehicles in Netherwells Lane (cul de sac)	Traffic Management team provided update, issue relates to private property and therefore any action requires consent of owner.
2720	Planning	Mere	Application for proposed MOT testing centre in Mere	Confirmed that no application is currently in place
2741	Highways	Wilton	Speeding on A30 Shaftesbury road, Wilton	Metro count has indicated site eligible for Community Speed Watch – Wilton NPT report that currently unable to recruit enough volunteers
2749	Highways	Zeals	Speed limit outside new day nursery in Zeals	Assessed by CATG, who decided that issue not urgent; will be considered for prioritisation in 2013/14 c class/unclassified road review
2811	Highways	Bowerchalke	Obstructive parking in Bowerchalke	Investigation carried out by Planning department into history of case
2816	Highways	Bowerchalke	Dangerous bend at northern end of Bowerchalke	Highways to consider in 2013/14
2817	Highways	Bowerchalke	Raised bump on road surface in Bowerchalke	Raised with major maintenance team; area co-ordinator continuing to monitor
2843	Communities	Wilton	Re-painting of cemetery venue	Town Council referred to Community Payback scheme
2855	Highways	Stourton	Speeding on High Street	Road will be considered by CATG for prioritisation within the c class/unclassified road review which commences in 2013/14.
2862	Highways	Bowerchalke	Effect of trimming hedges in Bowerchalke	Guidance provided by Highways team
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	To be considered at future CATG meeting
2918	Car Parking	Fonthill Gifford	Parking outside Beckford Arms in Fonthill Gifford	Response provided by Tisbury NPT – originator reports situation has radically improved
2928	Highways	Broad Chalke	Speeding in Broad Chalke	Metro count requested

The following issues (highlighted above) are identified for closure:

- 2333
- 2455
- 2497
- 2720
- 2862
- 2918

### **3. Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

### **4. Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

---

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)





## **Integrated Youth Service - Youth Work Team**

### **Report to South West Wiltshire Community Area Board - 5<sup>th</sup> June 2013**

Over the past few months young people across South West Wiltshire have continued to engage in positive activities through the Development Centres for Young People in Mere, Tisbury & Wilton as well as through engagement in the Leisure Credits Scheme, Community Area Young Peoples issues groups (CAYPIG's) and the South West Wiltshire Youth Advisory Group. By supporting local events such as the Mere Cancer Charity day and the Wilton 'Big Lunch' young people have continued to prove they are a valuable asset to our local communities.

Rose Salmi took up post as Lead Assistant Youth Worker for the Wilton Community Area at the beginning of March and has already begun to make a big impact locally. The Tuesday evening project night has seen young people engage in a motorcycle cycle project and they are presently involved in an initiative called 'The Voice'. Through this project young people have been involved in a couple of local consultation events and they are presently working on a media project with the aim of easing tensions between the residents and the centre. They are making a short film with regards to being a young person and how having a youth centre can help. They are then planning a presentation meeting with the residents invited.

As well as the usual regular programmes young people in Mere & Tisbury have been developing designs for the Graffiti project taking place in Mere this weekend as well as making a really quite impressive bench that they would like to reproduce with a view to selling them through the social enterprise & charity that underpins the Leisure Credits initiative, Seeds4Success. A small group of young people are also working with a website designer to create a website and logo for the new charity.

The South West Wiltshire Youth Advisory Group (YAG) have been working really hard over the past few months to put together a community quiz night which is taking place on 29<sup>th</sup> June. They are hoping that various different groups or clubs working with young people locally will bring along displays and attend the event, to increase awareness of these organisations and to enhance the membership of the YAG. The young people are also organising a BBQ that will run during the evening and a raffle. They have contacted a number of local businesses to ask support with prizes and have received a number of donations.

The group are keen to see as many members of the local community at this event as possible so if you are free on the evening of the 29<sup>th</sup> June please come along to Nadder Hall, Tisbury. Community Area Young People's Issues Groups (CAYPIG's) will continue to meet in each of the community areas as required and they will focus on more local issues such as skate parks and campus development and these will feed into the YAG.

With the summer coming there are lots of exciting opportunities for local young people over the next few months. We are running another Nation Citizen Service (NCS) team for young people in school years 11 & 12 across the 3 community areas as well as continuing to deliver Leisure Credits with young people carrying out practical conservation jobs in a variety of locations.

Thank you all for your continued support.

Jaki Farrell, Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)



**Email sent 6 June 2013 to all Town and Parish Councils in South West Wiltshire Community Areas**

Dear Town and Parish Councils

Further to attending the South West Wiltshire area board meeting yesterday I thought it would be useful to share the following information with you all;

**Contact Details** - You are no longer able to contact the Parish Stewards directly as their old Ringway email addresses and telephone numbers are now obsolete as of 1st June, please do contact me directly using my email address, direct landline or mobile number detailed below this email with any urgent enquiries, both of the telephone numbers have a voicemail facility so please leave a message if I am unable to answer my phone and I will get back to you. The numbers I have given are for Parish / Town Council and Elected Members use only, members of the public should still use the usual contact number of 0300 0100 456. **I will be unavailable for two weeks from week commencing 10 June** due to annual leave returning on Monday 24 June so if you have any urgent enquiries during this time please contact Tracy Myers using [tracy.myers@wiltshire.gov.uk](mailto:tracy.myers@wiltshire.gov.uk) or David Button using [david.button@wiltshire.gov.uk](mailto:david.button@wiltshire.gov.uk) both of whom can be reached on telephone number 01722 438980

**Parish Visits** – I would very much like to start arranging parish site visits with your highways point of contact from week commencing 24 June, so please do let me know if you would be interested in seeing me to discuss your parish / town requirements and priorities going forward.

**Highways Intervention Levels** – There was some debate as to when Highways intervene with road defects, the below is information from the Wiltshire Council Website which you may find of use;

Defect Type	Road Type	Description of Defect	Response
Carriageway pothole	A,B and some C and unclassified roads	More than 75mm deep and maximum dimension greater than 300mm	Repair or sign within 24 hours
		Between 75-40mm deep and maximum dimension greater than 300mm	Repair within one week
Carriageway pothole	Most C roads and unclassified roads	More than 100mm deep and maximum dimension greater than 300mm	Repair within one week
		Between 100-40mm deep and maximum dimension greater than 300mm	Repair within one month
		Between 75-40mm deep and maximum dimension greater than 300mm	Repair within three months
Footway trip	All footways	Up-stand more than 20mm	Repair, guard or sign within 24 hours
Footway cracks and gaps	Main shopping areas	Space between slabs or cracks 15mm wide and 15mm deep or greater	Repair within one week
	Other footways	Space between slabs or cracks	Repair within three

Defect Type	Road Type	Description of Defect	Response
Covers and gratings	All roads and footways	15mm wide and 15mm deep or greater Covers missing or liable to progressive and sudden failure	months Repair, guard or sign within 24 hours
	All roads and footways	All other conditions	Repair within one month

Serious defects are usually dealt with within 24 hours of identification. This may involve erecting signing and guarding, or could involve temporary or permanent repairs to the defect.

More information about highways inspections can be found using this link to the Wiltshire Council website;

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/roadmaintenance/highwaysinspectionfrequencies.htm>

And lastly, a final reminder about the **Town and Parish Council workshop** taking place at the City Hall tomorrow Friday 7 June, it would be great to see as many of you there as possible as I think it will be a good opportunity to be updated on the new way of working and to discuss your Parish / Town priorities going forward.

Kind regards

---

**Rebecca M'Zadeh**

Community Coordinator  
South West Wiltshire  
Local Highways & Streetscene

Tel: 01722 438909  
Mobile: 07884 441012  
Email: [rebecca.mzadeh@wiltshire.gov.uk](mailto:rebecca.mzadeh@wiltshire.gov.uk)  
Web: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

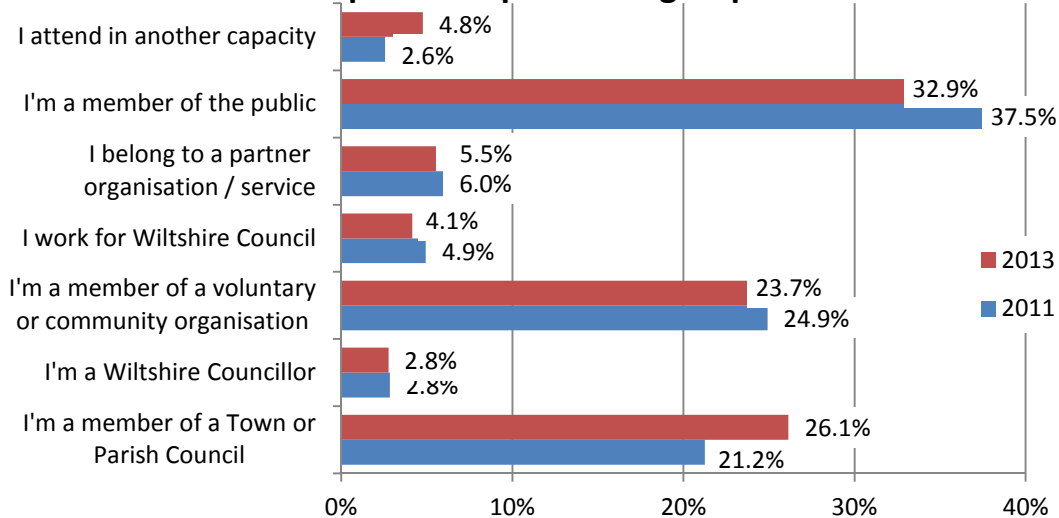
# Area Boards review, 2013: summary of survey results

1200 responses were received to an electronic survey distributed between 22<sup>nd</sup> March and 22<sup>nd</sup> April 2013. The number of respondents that had attended at least one Area Board meeting was 846. These figures form the base of respondents used in the following tables.

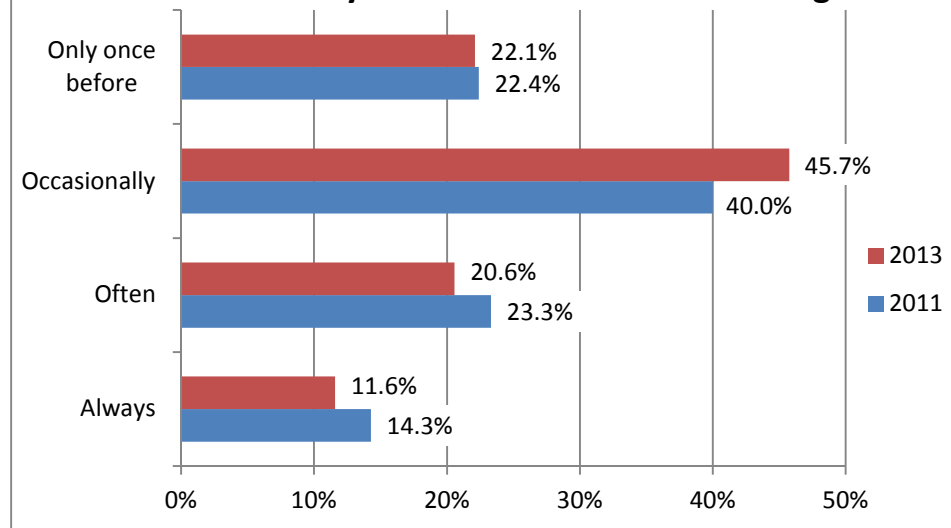
## Respondents

(Base 796)

**When you attend Area Board meetings, do you represent a particular group?**



**How often do you attend Area Board meetings?**



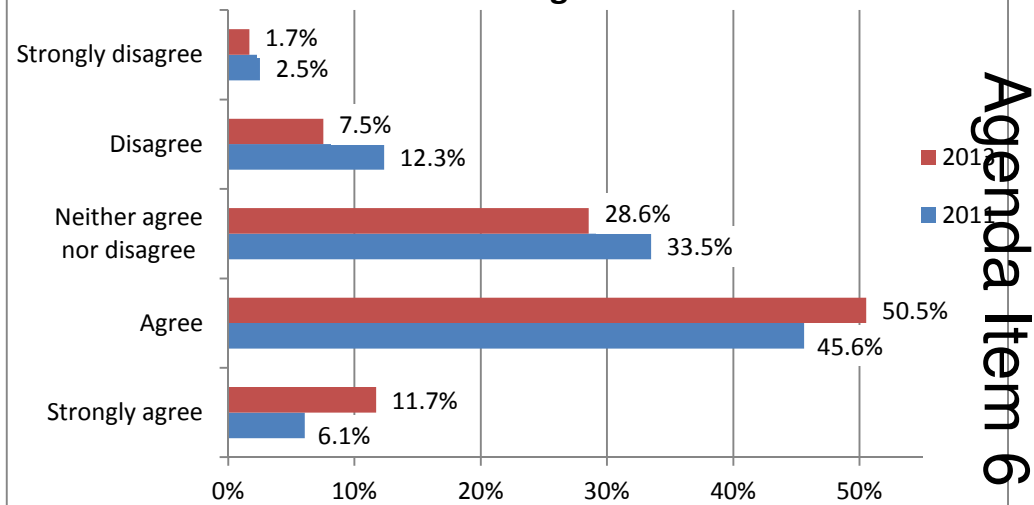
## Overall satisfaction with the Area Board

This graph shows the views of those who have attended at least one meeting of the Area Boards. Overall in 2013, 62.2% of respondents agree that the Area Boards are working well while 9.2% disagree. This shows an **improvement of 22%** from when this survey was last run in summer 2011.

**Overall the area board is working well** (Base 837)

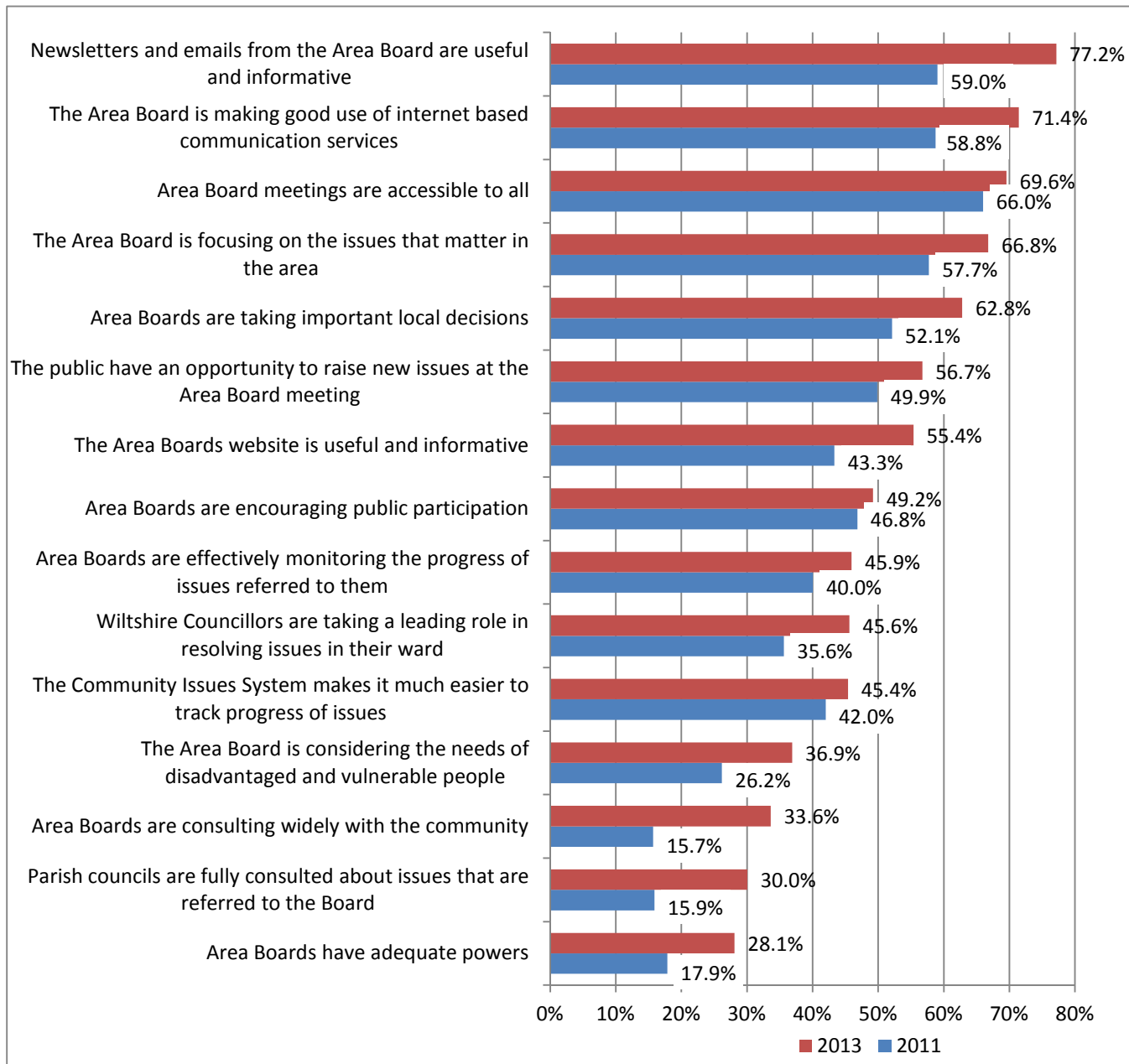
	2011	2013	Change
Strongly Agree	6%	12%	+100%
Agree	46%	51%	+11%
Neither agree or disagree	34%	29%	-15%
Disagree	12%	8%	-33%
Strongly disagree	3%	2%	-33%

**How much do you agree that overall the area boards are working well?**



## Operation of the Area Boards

(Base 846) This graph shows the views of those who have attended at least one meeting of the Area Boards. The ranking has been derived by subtracting negative scores (disagree + strongly disagree) from positive scores (agree + strongly agree) to achieve a 'net satisfaction' rating. The graph shows that between 2011 and 2013 there has been an increase in net satisfaction in every attribute of area boards measured by this survey. The biggest increases in satisfaction are seen in the attributes which performed worst in 2011.



## Operation of the Area Boards (Base 846)

This table shows total agreement and total disagreement with each attribute of area boards along with the figure for 'net satisfaction'. The colour coding is shown below. The final column shows the change in satisfaction from 2011 to 2013. For every attribute measured here, there has been an increase in satisfaction.

	2013 results			Change '11 to '13
	Agree	Disagree	Net satisfaction	
Newsletters and emails from the Area Board are useful and informative	81.5%	4.3%	77.2%	+30.7%
The Area Board is making good use of internet based communication services	76.7%	5.3%	71.4%	+21.6%
Area Board meetings are accessible to all	78.5%	8.9%	69.6%	+5.4%
The Area Board is focusing on the issues that matter in the area	72.9%	6.2%	66.8%	+15.7%
Area Boards are taking important local decisions	72.4%	9.6%	62.8%	+20.6%
The public have an opportunity to raise new issues at the Area Board meeting	69.5%	12.7%	56.7%	+13.7%
The Area Boards website is useful and informative	61.5%	6.2%	55.4%	+27.8%
Area Boards are encouraging public participation	64.6%	15.4%	49.2%	+5.1%
Area Boards are effectively monitoring the progress of issues referred to them	54.7%	8.7%	45.9%	+14.7%
Wiltshire Councillors are taking a leading role in resolving issues in their ward	59.6%	14.0%	45.6%	+28.0%
The Community Issues System makes it much easier to track progress of issues	52.4%	7.0%	45.4%	+8.1%
The Area Board is considering the needs of disadvantaged and vulnerable people	47.2%	10.3%	36.9%	+40.8%
Area Boards are consulting widely with the community	51.8%	18.2%	33.6%	+114.1%
Parish councils are fully consulted about issues that are referred to the Board	40.3%	10.3%	30.0%	+89.0%
Area Boards have adequate powers	46.8%	18.7%	28.1%	+57.2%

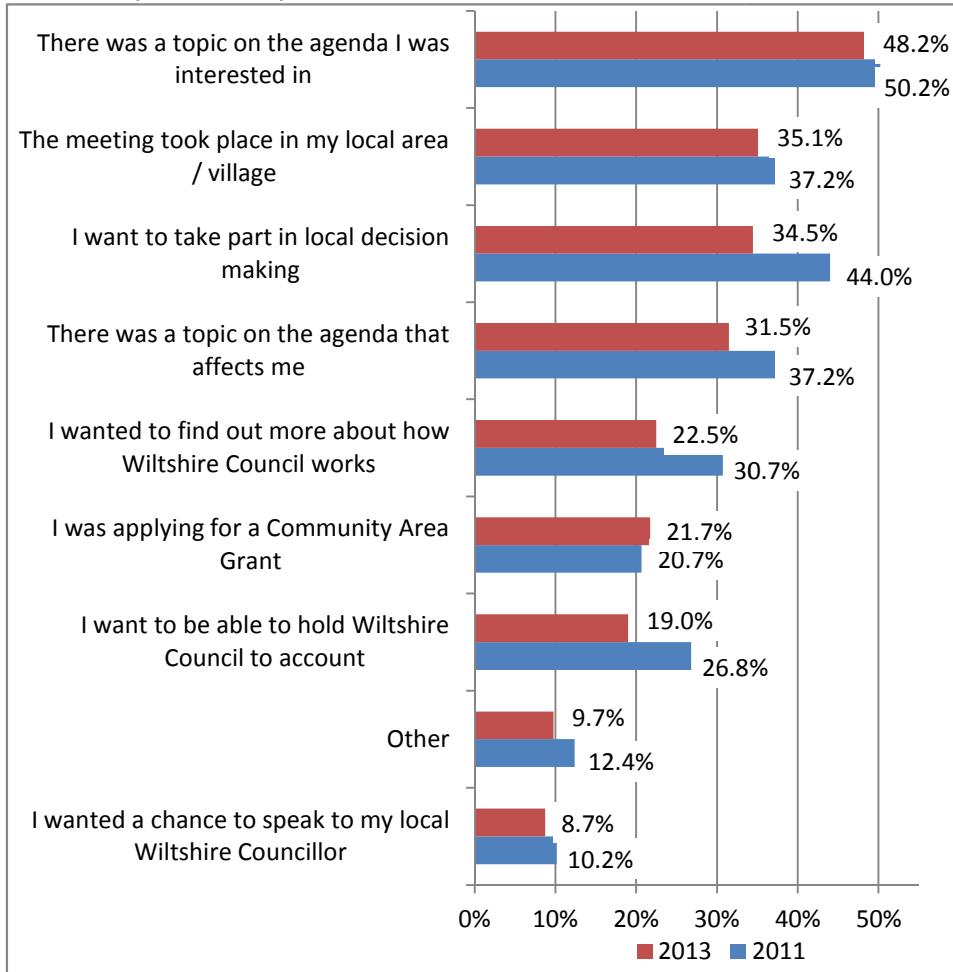
### Key

%	No concerns
%	No serious concerns
%	Some concern
%	Serious concern

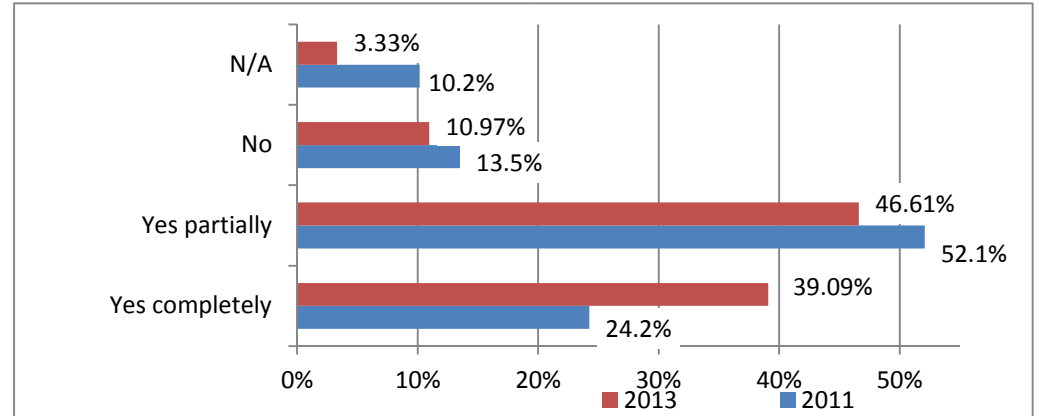
# Attendance at Area Board meetings

The survey in 2013 included a number of questions regarding why people go to area board meetings, whether they got what they wanted out of attending the meeting and a number of measures that might encourage them to attend more often in future.

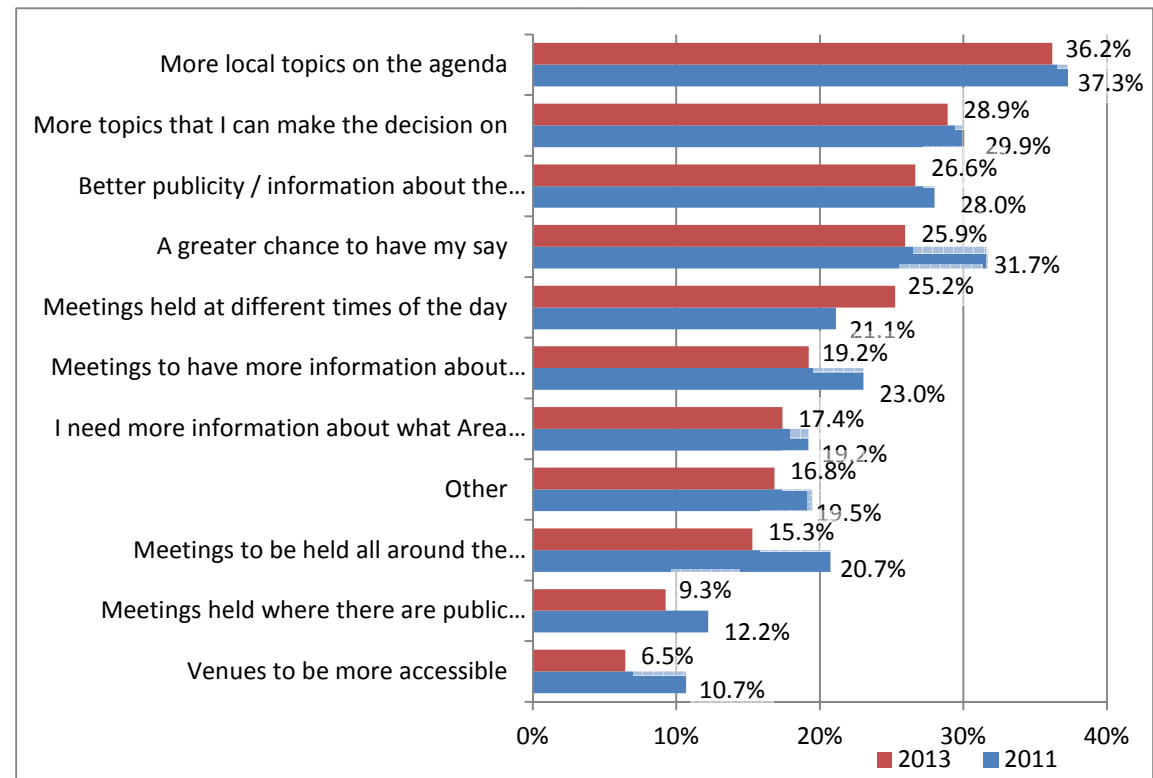
## Why attendees come to Area Board meetings (Base 846)



## Did attending the Area Board meeting satisfy these reasons? (Base 846)



## What would make people attend more often?



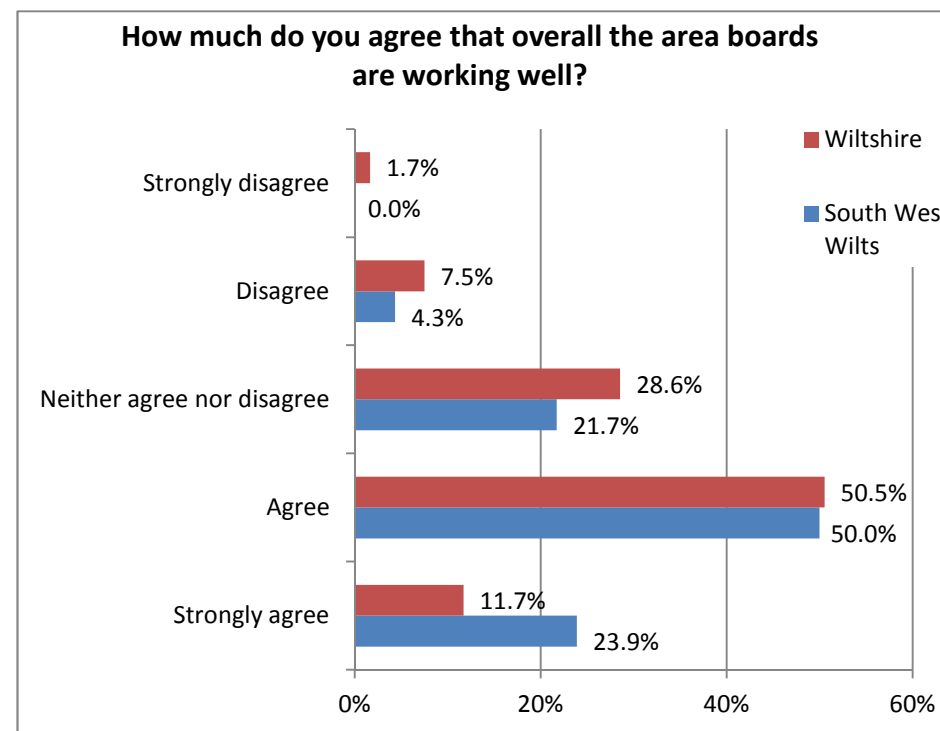
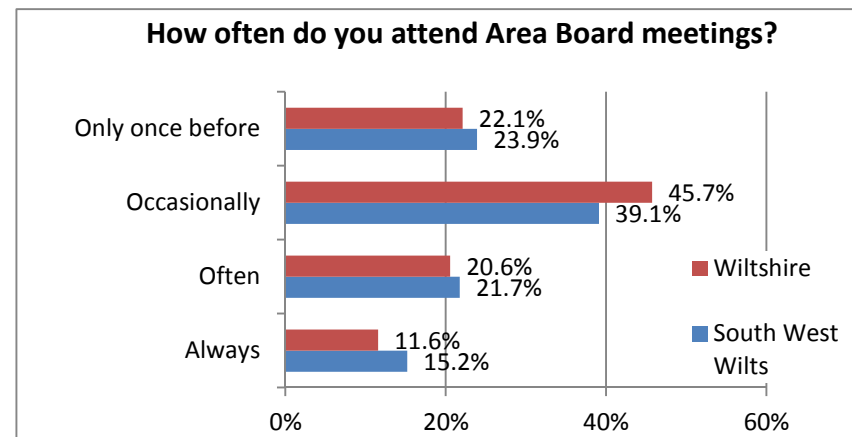
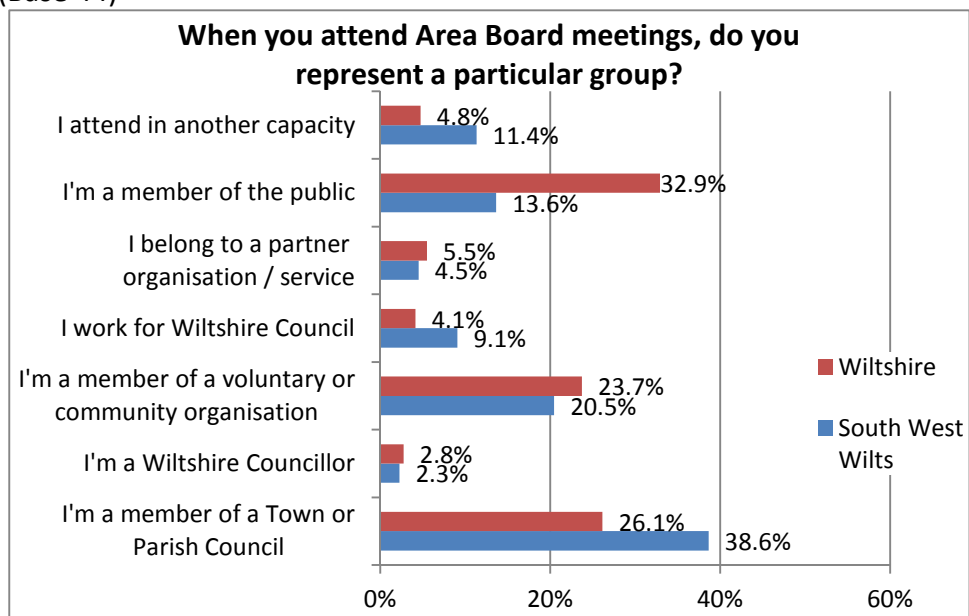


# South West Wiltshire Area Board review, 2013: summary of survey results

1200 responses were received to an electronic survey distributed between 22<sup>nd</sup> March and 22<sup>nd</sup> April 2013. The number of respondents that had attended at least one South West Wiltshire Area Board meeting was 46. These figures form the base of respondents used in the following tables. This brief report compared the results from attendees at South West Wiltshire Area Board with all attendees at Wiltshire's area boards.

## Respondents

(Base 44)



## Overall satisfaction with South West Wiltshire Area Board

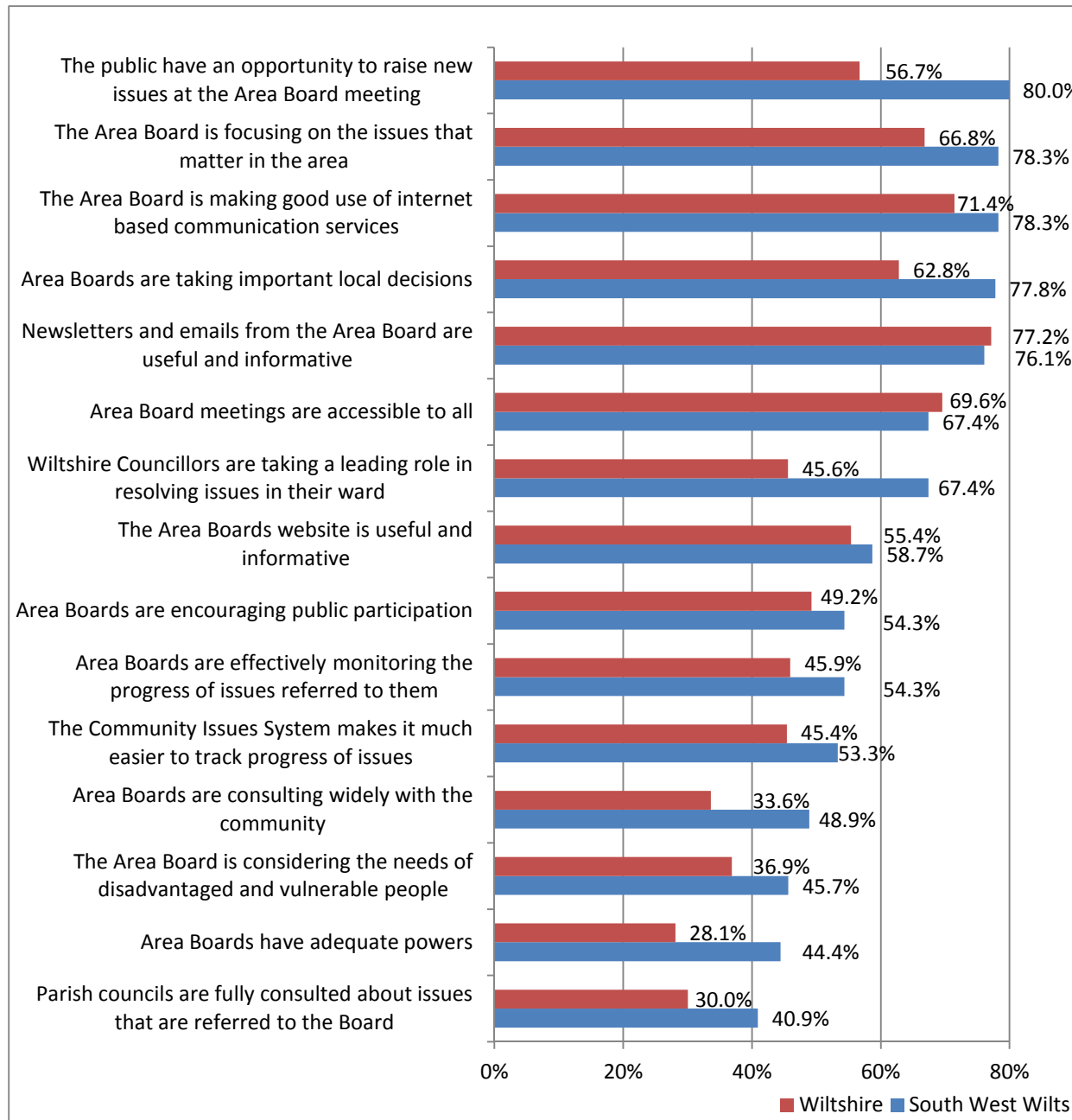
This graph shows the views of those who have attended at least one meeting of South West Wiltshire Area Board. Overall in 2013, 73.9% of respondents agree that the Area Boards are working well while 4.3% disagree.

**Overall the area board is working well (Base 46)**

	South West Wiltshire	Wiltshire
Strongly Agree	24%	12%
Agree	50%	51%
Neither agree or disagree	22%	29%
Disagree	4%	8%
Strongly disagree	0%	2%

# Operation of the Area Boards

(Base 46) This graph shows the views of those who have attended at least one meeting of South West Wiltshire Area Board. The ranking has been derived by subtracting negative scores (disagree + strongly disagree) from positive scores (agree + strongly agree) to achieve a 'net satisfaction' rating



## Operation of the Area Boards (Base 46)

This table shows total agreement and total disagreement with each attribute of area boards along with the figure for 'net satisfaction'. The colour coding is shown below.

2013 results

	<i>Agree</i>	<i>Disagree</i>		<i>Net satisfaction</i>
The public have an opportunity to raise new issues at the Area Board meeting	82.2%	2.2%		80.0%
The Area Board is focusing on the issues that matter in the area	82.6%	4.3%		78.3%
The Area Board is making good use of internet based communication services	82.6%	4.3%		78.3%
Area Boards are taking important local decisions	82.2%	4.4%		77.8%
Newsletters and emails from the Area Board are useful and informative	82.6%	6.5%		76.1%
Wiltshire Councillors are taking a leading role in resolving issues in their ward	78.3%	10.9%		67.4%
Area Board meetings are accessible to all	73.9%	6.5%		67.4%
The Area Boards website is useful and informative	63.0%	4.3%		58.7%
Area Boards are effectively monitoring the progress of issues referred to them	65.2%	10.9%		54.3%
Area Boards are encouraging public participation	65.2%	10.9%		54.3%
The Community Issues System makes it much easier to track progress of issues	62.2%	8.9%		53.3%
Area Boards are consulting widely with the community	57.8%	8.9%		48.9%
The Area Board is considering the needs of disadvantaged and vulnerable people	50.0%	4.3%		45.7%
Area Boards have adequate powers	57.8%	13.3%		44.4%
Parish councils are fully consulted about issues that are referred to the Board	54.5%	13.6%		40.9%

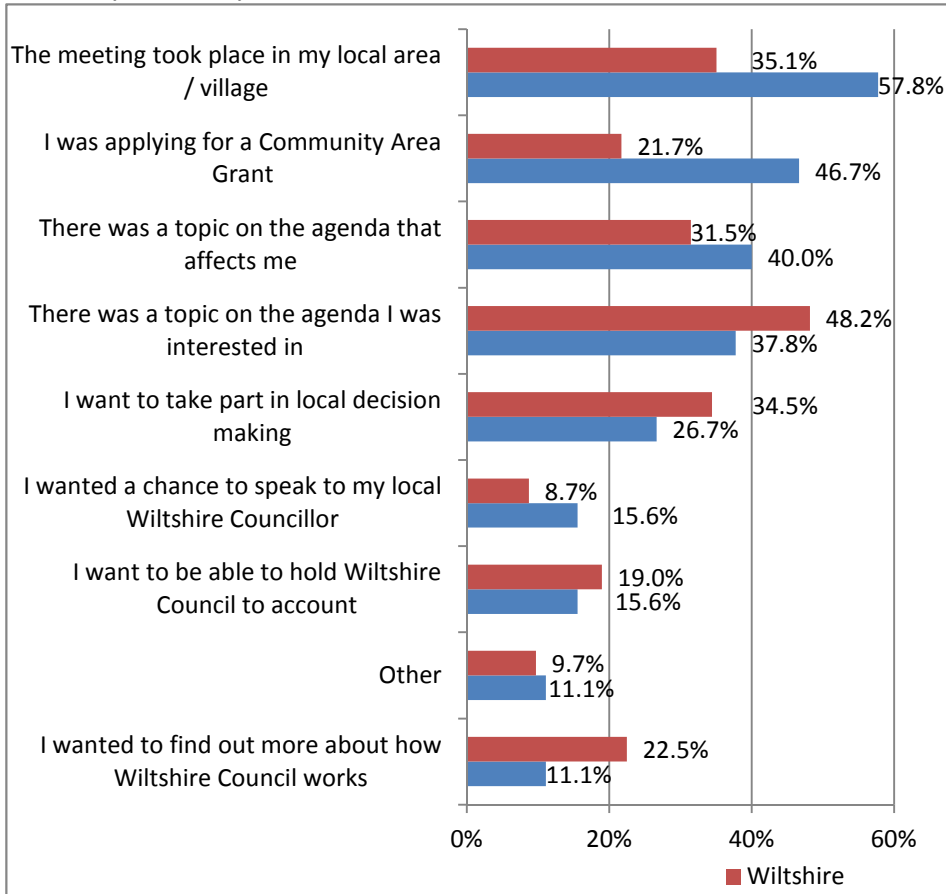
### Key

100% – 50.0%	No concerns
49.9% - 33.3%	No serious concerns
33.2% - 25.0%	Some concern
24.9% - 0.0%	Serious concern

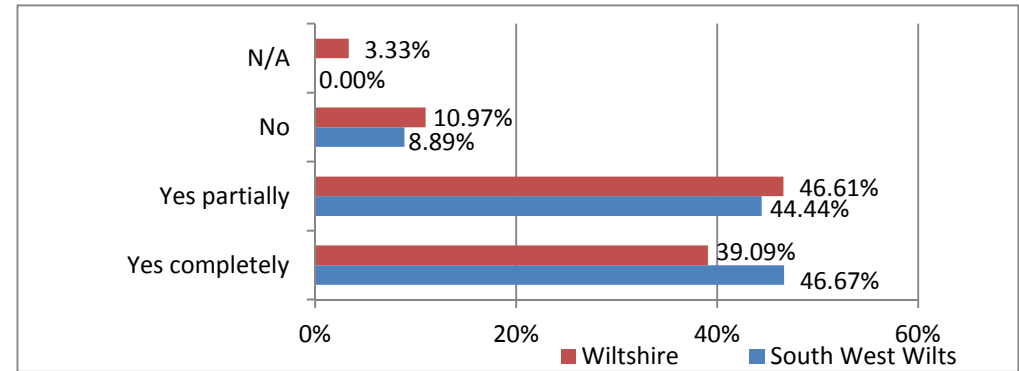
# Attendance at Area Board meetings

The survey in 2013 included a number of questions regarding why people go to area board meetings, whether they got what they wanted out of attending the meeting and a number of measures that might encourage them to attend more often in future.

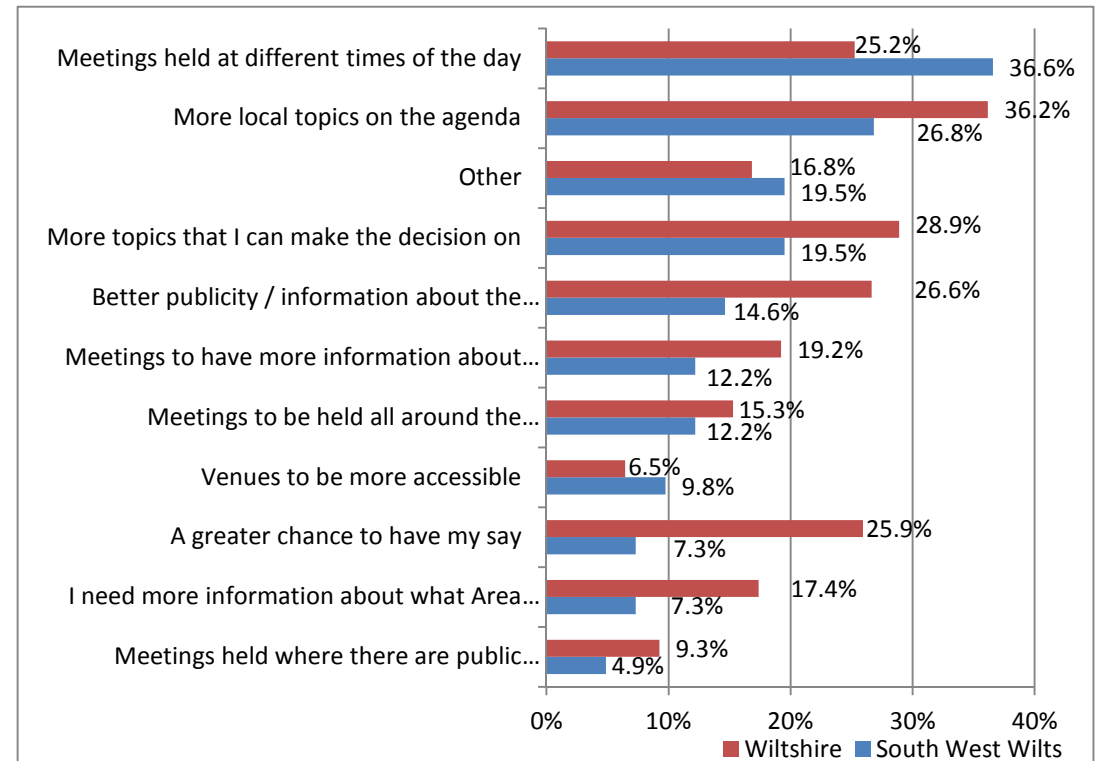
### Why attendees come to Area Board meetings (Base 45)



### Did attending the Area Board meeting satisfy these reasons? (Base 45)



### What would make people attend more often?



## South West Wiltshire Area Board Community Planning Event - Next Steps

### ACTION LOG

Area prioritised by Area Board	Issue identified	Action identified	Latest update (2 July 2013)
1 - Economy, jobs and skills	Assisting existing small / medium sized businesses and encouraging new businesses	Support required for managing role (business mentor)	Wiltshire Business Support Service is now available through Wiltshire Council partnership with Wessex Chambers. More information available at <a href="http://www.wessexchambers.org.uk/business-support/introduction.php">http://www.wessexchambers.org.uk/business-support/introduction.php</a> .
		Favourable business rates for new businesses	Tisbury campus site will benefit from successful European funding bid for business incubation units.
		Supporting the needs of local businesses	Area Board project approved on 6.2.12, to support work of local businesses through the local business chambers/association for a series of projects that will be delivered over 2 year period. Will include close working with the AONB, particularly in connection with their sustainable rural tourism pilot programme.
	Cost of heating oil	Bulk buying schemes	Bulk buying scheme now in place through Community First; more information available at <a href="http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying">http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying</a> . Service has been promoted through blogsite and newsletters.
	Broadband / mobile phone reception	Increase in downloading speeds, filling in 'not spots.'	£35.6 million project announced - Wiltshire Council, in partnership with South Gloucestershire Council, has agreed a deal with BT which should enable 91 per cent of homes and businesses in the Wiltshire authority area to have access to world class broadband speeds by the end of March, 2016. The remaining premises within the project area will see a significant improvement in their speeds with the vast majority receiving greater than 2Mbps. Following the contract signing, there will be a period of planning and surveying. Don't have detailed or parish/town level information at this contract award stage but Wiltshire Online team will work with Area Board to ensure we have the most up to date information and fully understand how we will receive area specific updates in the future as they are made available. More information available at <a href="http://www.wiltshire.gov.uk/wiltshireonline">www.wiltshire.gov.uk/wiltshireonline</a> . Grant funding awarded to East Knoyle Village Website on 17.10.12 to complement infrastructure work. Volunteer co-ordinators recruited in area as part of Wiltshire Online Digital Literacy programme. Ron McKinlay in Mere, Mike Lennard in Tisbury and Wilton.

	Promoting tourism / training opportunities	More awareness of events happening across the community areas	Community blogsite launched in September 2012. This aims to offer various opportunities to share what is happening in the community areas, with local people taking ownership of the site. Weekly mailshot sent to Community Area Network. Area Board currently exploring opportunities to run another professional cycle tour race in Wilton in 2013/14, highlighted as an example which the Area Board will look to promote for local businesses. 2012 Legacy discussed at AB meeting on 17.10.12; AB open to consider grant funding applications for events in 2013. Area Board agreed on 6.2.13 to fund expenses for an intern to work alongside AONB on their sustainable rural tourism pilot programme; intern now recruited. Community Area Manager continuing to work closely with AONB on this project; will be promoting new walking/cycling/horse trekking routes in coming months.
	Youth unemployment	Transportation required - cost of car insurance and fuel means car ownership not viable	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet.
		Young people need to be able to access local, relevant training opportunities	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet. Wiltshire apprenticeship campaign launched in Salisbury on Tuesday 9th October 2012 <a href="http://bit.ly/Orh1rh">http://bit.ly/Orh1rh</a>
		Volunteering a way into work	Volunteering item brought to Area Board in June 2012 to raise awareness. Further promotion / links with local groups is an essential part of the new community blogsite.
2- Health and the Environment	Water supply / demand	Represent interests of South West Wiltshire community areas to ensure future water supply is secured	Wessex Water grid project in progress, aiming to improve supply and deal with water quality issues. Planned reduction of some abstraction licenses. Wessex Water is working with the Mere Rivers Group to undertake a trial to show the effect of water abstraction on the river; in June 2013 gauges were put in place on the Ashfield Water and on the Shreen and the trial got underway.
	Sustainable living	Promote toilet hippos / water butts and other forms of sustainable living	Opportunities to promote issues through the new community blogsite - information provided in March 2013 about free water saving devices being offered by Wessex Water (on blogsite and in newsletter).
	Highest rate of asthma per ... in Wilton out of all 20 Community Areas	Establish reasons and suggest possible actions	WilCAP members were working on a report but this has now been stopped due to the dissolution of WilCAP.
	Wildlife	Create wildlife corridors and link all wildlife areas rather than isolated pockets, encourage biodiversity	Burcombe PC received grant for community orchard and wildlife area in August 2012. The Area Board would encourage funding applications from other parishes that meet this aim.

	Health issues relating to aging population		WC considering a strategy which aims to prevent older people from falling and breaking bones; consultation closed on 13 September 2012. Area Board granted funding for Nadder Close Gardening Club on 17.10.12 to launch group, enabling people to socialise and remain fit/healthy. Link established with Health Community Network and Community Health Awareness Team for future closer working.
3 - Housing	Affordable housing	Get empty homes back in use	Info sent out to Community Area Network re. Empty Homes Officer on 18.6.12. On 3rd October there were 109 properties identified as long term empty properties (more than 6 months), 5.91% of total number of empty properties, 1.08% of total number of households in area.
		Change social housing criteria	Area Board consulted on 17.10.12 on a future review of Wiltshire's Housing Allocations System. This led to an extraordinary meeting being held on 12.12.12 to explore issues around housing in more detail. Attendees were invited to vote and a majority voted that a priority for social housing should be given to those with a local connection to the area. This feedback from South West Wiltshire Area Board will form part of the full, future Housing Allocations review. Further details on this are available - please email <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a> .
		Local houses for local people	
		Key worker housing	



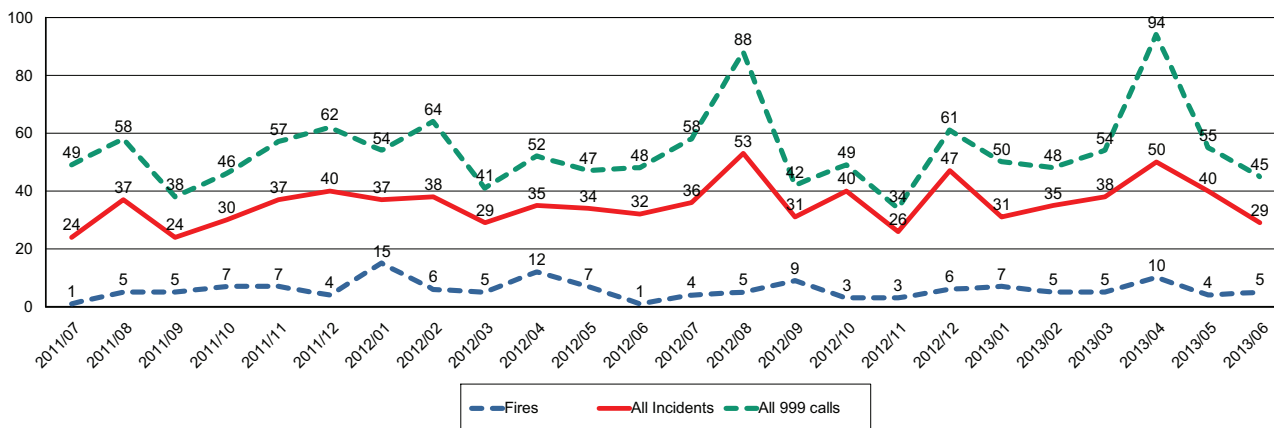




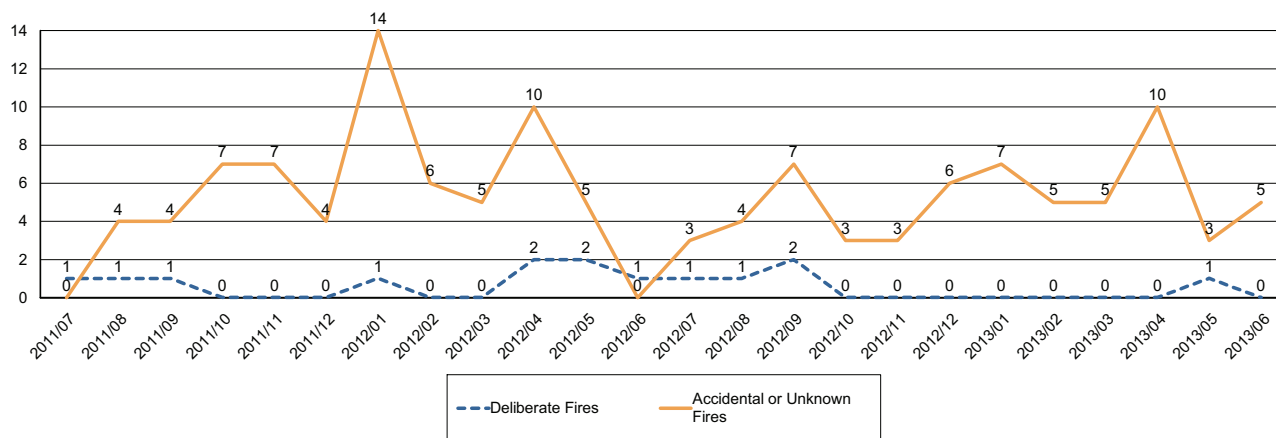
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

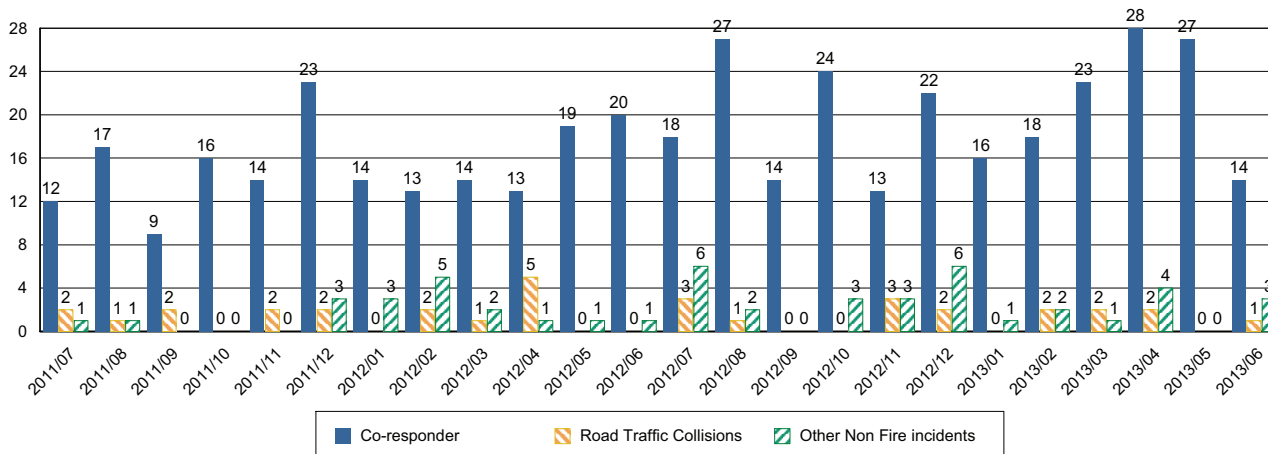
### Incidents and Calls



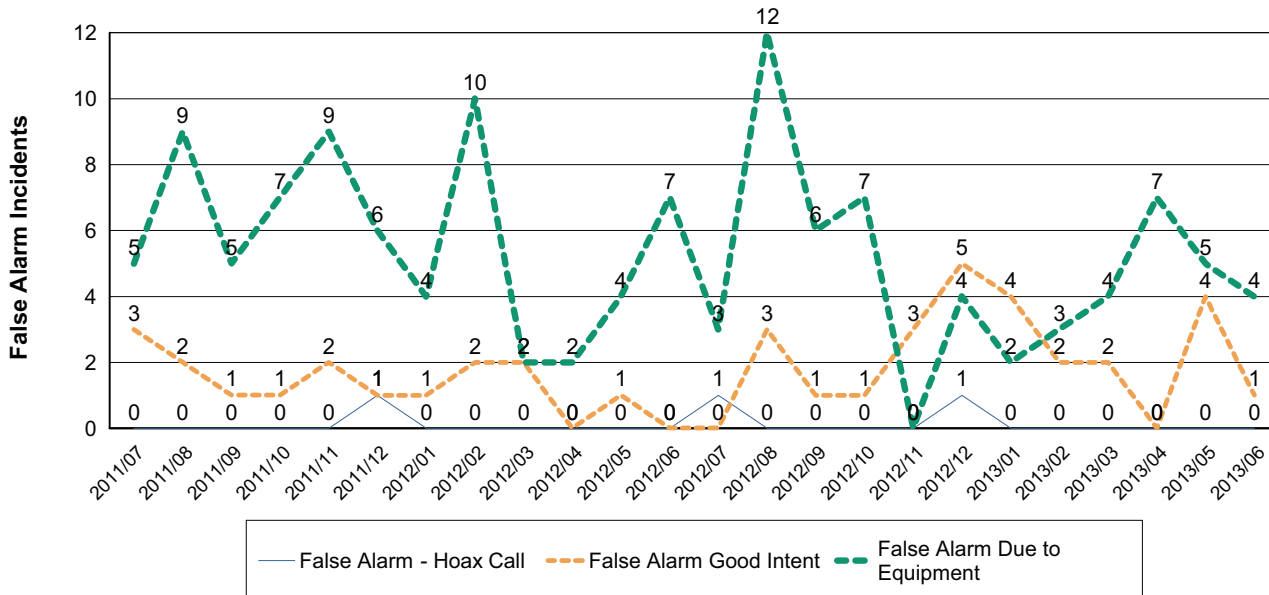
### Fires by Cause



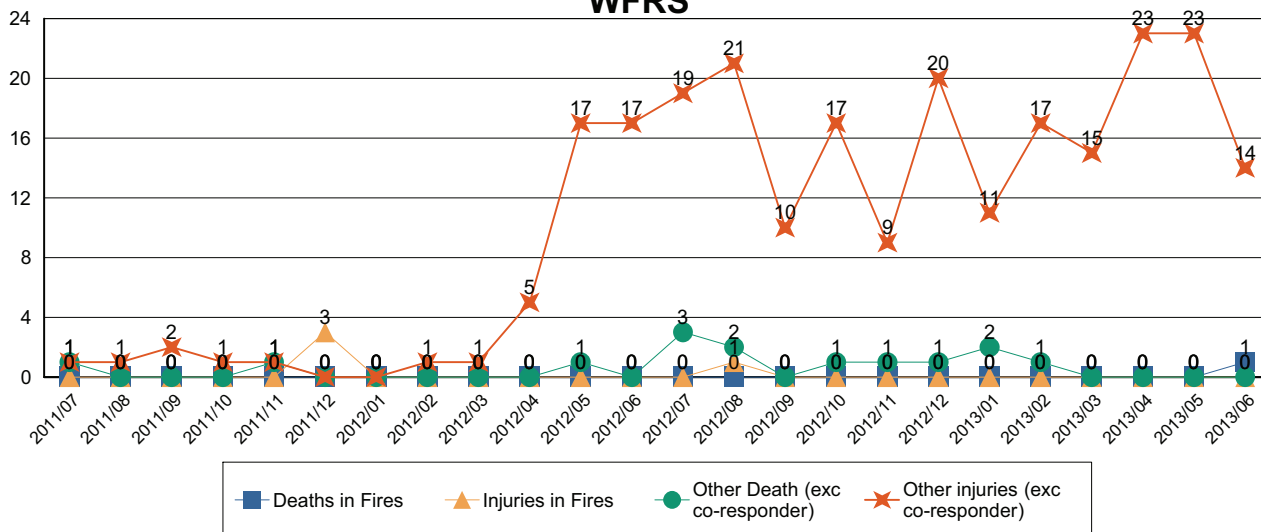
### Non-Fire incidents attended by WFRS



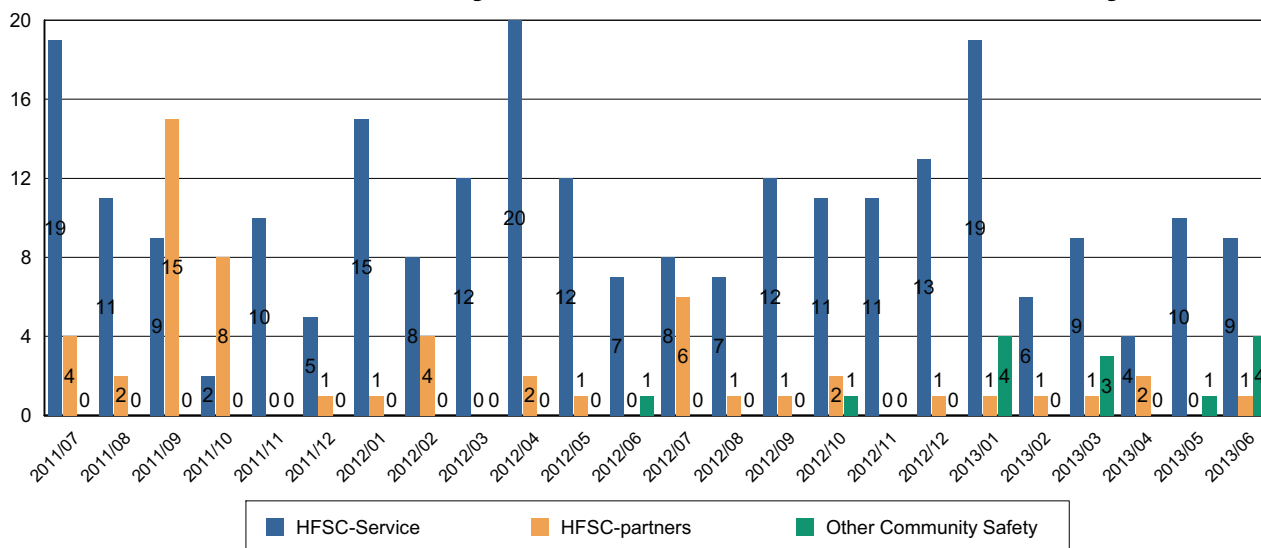
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## Highways Update – South West Wiltshire Area Board 17 July 2013

As you will know the council's new highways and Streetscene contract commenced on schedule on June 1 2013. The contract covers the highways maintenance, grounds maintenance, grass cutting, street lighting, bridge maintenance, winter maintenance and public convenience cleaning services.

To ensure the disruption to council services was limited, Balfour Beatty Living Places (BBLP) have continued to provide additional staff and equipment, worked extra hours including weekends, and prioritised local community priority areas. Many areas have not been affected by the transfer; however grass cutting in some areas is behind schedule.

It is anticipated that all Wiltshire Council amenity areas will receive at least one cut during June and then cut to the previous frequency thereafter. Up until the end of last week BBLP had approximately 75 staff deployed on grass cutting, and they hired in additional machines and deployed additional staff to grass cutting activities at no cost to the council. Officers were liaising with the contractor on a daily basis as would be expected in a contract of this scale.

BBLP completed one cut in June and they started the second cycle of grass cutting on 2<sup>nd</sup> July. It is anticipated that this will be completed both on time (2 to 3 weeks) and to the contract standard.

The rural verge cut in the South has also been completed.



## **Wiltshire Online Update**

### **South West Wiltshire Area Board meeting 17 July 2013**

Superfast fibre broadband to arrive first in Royal Wootton Bassett, Purton, Alderbury and Downton.

Residents and businesses in Royal Wootton Bassett, Purton, Alderbury and Downton will be among the first to benefit from a multi-million pound partnership between Wiltshire Council, BT and South Gloucestershire Council.

The rollout will see 91 per cent of premises in Wiltshire\* connected to superfast broadband of 24Mbps and above by the end of March 2016. Once complete, nearly 1,500 kilometres of fibre cabling will be laid across the county, and more than 300 new fibre cabinets. Royal Wootton Bassett, Purton, Alderbury and Downton are the first communities to be announced and will be able to order fibre broadband from spring 2014.

This announcement marks the beginning of the roll out of fibre broadband by the partnership. More than 10,000 homes and businesses in Wiltshire will be able to connect to fibre broadband by June 2014 under the project as it rolls out to other areas in the county.

The £35.6 million project is one of the first in the country to deliver broadband to communities and businesses thanks to a partnership between the two councils and BT, along with funding from the Government's Broadband Delivery UK (BDUK) programme.

John Thomson, Wiltshire Council cabinet member for broadband, said: "Wiltshire Council has invested £15.5m into this project so I am delighted we have reached another milestone to deliver this much needed service.

"These are just the first of many of our communities who will benefit from high speed broadband access. As well as communities, this will provide a huge boost to existing businesses in our county and attract those looking to move in."

Bill Murphy, managing director next generation networks for BT Group, said: "The arrival of high-speed fibre broadband will be a major step forward for these communities. Whatever you do online you can do it better with fibre broadband. The fact that rural communities, such as Royal Wootton Bassett, Purton, Alderbury and Downton will be among the first to benefit from this partnership demonstrates our

collective determination to get this exciting technology to more challenging locations, which fall outside the private sector's commercial plan."

Communications Minister Ed Vaizey said: "Today's announcement is brilliant news for the people and businesses of Wiltshire. Widespread access to superfast broadband will provide a tremendous boost to the local economy and these plans will see 91 per cent of properties benefiting from all that superfast speeds have to offer."

**WILTSHIRE COUNCIL**

**SOUTH WEST WILTSHIRE AREA BOARD  
(17 July 2013)**

---

**Community Area Transport Group allocated funding report**

**1. Purpose of the Report**

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG). The most recent meeting was held on 25 June 2013 at Nadder Hall, Tisbury.

**2. Background**

2.1. The South West Wiltshire Area Board has a total of £22,534 available for CATG projects in 2013/14, including some funding carried forward from 2012/13.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

**3. Main Considerations**

3.1. The CATG met on 25 June 2013 (see attendance list at bottom of the report) and considered new schemes for funding out of the remaining budget:

<b>Scheme</b>	<b>Estimated Total Cost</b>	<b>Amount Allocated by CATG</b>	<b>Notes and Actions Required</b>
Weight limit signage in Water Street, Mere	£500	£250	£250 contribution to be requested from Mere Parish Council
Layby and bus stop opposite new community shop in Broad Chalke	£31,000	£10,000	CATG funding would be offered as part of a substantive CATG funding bid. Decision likely to be made in July/August 2013.
Fovant triangle project on A30	Consultants are currently fully costing this scheme	£10,000	CATG funding would be offered as part of a substantive CATG funding bid. Decision likely to be made in July/August 2013.
<b>Total</b>	<b>Unknown</b>	<b>£20,250</b>	

#### **4. Implications**

##### **4.1. Financial Implications**

As per recommendation.

##### **4.2. Legal Implications**

There are none.

##### **4.3. Equality and Diversity Implications**

There are none.

#### **5. Recommendation**

**It is recommended that:**

- 1. The South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.**
- 

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

---

#### **NB. Attendance list for 25 June 2013 – CATG:**

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
- iv. Cllr Peter Edge (PE)
- v. Cllr George Jeans (GJ)
  
- vi. Clive Upton, Dinton resident (CU)
- vii. Graham Cotton, Kilmington Parish Councillor (GC)
- viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- ix. Harry Parker, Stouron & Gasper Parish Councillor (HP)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Clare Churchill, Quidhampton Parish Clerk (CC)
- xii. Tom Gardner, Senior Engineer (TG)
- xiii. Stephen Harris, Community Area Manager (SH)
- xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
- xv. Tony Phillips, Fovant Parish Councillor (AP)
- xvi. Roger Little, West Tisbury Parish Councillor (RL)
- xvii. Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- xix. Rebecca M'Zadeh, Highways Technician (RM)
- xx. Charles Smith, Dinton Parish Councillor (CS)
- xxi. Spencer Drinkwater, Principle Transport Planner (SD)
- xxii. Ashley Truluck, Broad Chalke Community Plan (AT)
- xxiii. Jonnie Berkley-Matthews, Tisbury Parish Councillor (JBM)
- xxiv. Tim Woolford, Area Manager (TW)



xxv. David Button,  
xxvi. Mike Ash, Bishopstone Parish Councillor (MA)  
xxvii. Sandra Harry, Tisbury & Donhead St Andrew Parish Clerk (SHa)

---



**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Tuesday 25 June 2013  
2.00pm, Nadder Hall, Tisbury, SP3 6HF**

**Minutes**

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
- iv. Cllr Peter Edge (PE)
- v. Cllr George Jeans (GJ)
  
- vi. Clive Upton, Dinton resident (CU)
- vii. Graham Cotton, Kilmington Parish Councillor (GC)
- viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- ix. Harry Parker, Stourton & Gasper Parish Councillor (HP)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Clare Churchill, Quidhampton Parish Clerk (CC)
- xii. Tom Gardner, Senior Engineer (TG)
- xiii. Stephen Harris, Community Area Manager (SH)
- xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
- xv. Tony Phillips, Fovant Parish Councillor (AP)
- xvi. Roger Little, West Tisbury Parish Councillor (RL)
- xvii. Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- xix. Rebecca M'Zadeh, Highways Technician (RM)
- xx. Charles Smith, Dinton Parish Councillor (CS)
- xxi. Spencer Drinkwater, Principal Transport Planner (SD)
- xxii. Ashley Truluck, Broad Chalke Community Plan (AT)
- xxiii. Jonnie Berkley-Matthews, Tisbury Parish Councillor (JBM)
- xxiv. Tim Woolford, Area Manager (TW)
- xxv. David Button, Highways Engineer (DB)
- xxvi. Mike Ash, Bishopstone Parish Councillor (MA)
- xxvii. Sandra Harry, Tisbury & Donhead St Andrew Parish Clerk (SHa)

Apologies received from: Tony Peel (Tollard Royal Parish Councillor), Richard Salter (Mere NPT),

2. Minutes from meeting on 28 February 2013

Went through agreed actions from meeting on 28 February 2013:

Issue	Action	By whom?	Update?
Wiltshire Council SID deployment list	Re-send with minutes	SH	Done <i>Wiltshire Council SID process currently delayed</i>
Vehicles driving onto verges and causing damage	Send any examples to SH to compile	All	Ongoing
Weight limit signage in Water Street, Mere	Explore new signage possibilities  Follow up re. signage on A303 and write to Highways Agency if necessary	TG  BW	On agenda
Fovant, Dean Lane	Obtain more specific details about changes at junction included within A30 route study	SH	Done – added to list of sites for consideration
Bus route 25/26 timetables	Chase up re. no timetables at bus shelter in Fisherton Street	SH	Done – full timetables now in place
Tisbury, Squalls Lane speeding issue	Visit resident and advise issue is raised with Parish Council	AD	On agenda
Mere, The Lynch junction with Pettridge Lane, poor visibility	Speak to Ray McKenzie to chase up verge ownership	RM	<i>GJ still awaiting map – <b>ACTION - DB to provide.</b></i>
Mere Parish transport issues	Put together a plan for the parish	Mere PC	Awaiting plan
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Order road safety audit and report back to CATG	TG	On agenda
South Street, Wilton, speeding	Look at possible additional measures and report back to CATG	TG	On agenda
Speed bump on the Handley road in Bowerchalke	Chase up with major maintenance team	RM	Done <i>DB reported outcome is still being chased.</i>
New bus shelter in Bowerchalke	Put together possible schemes and costs	TG	Bus shelter completed and CATG funding agreed by Area Board on 13.3.13
West Tisbury, Tuckingmill bollards	Request metro count  Confirm whether Parish Council willing to contribute £200 towards topographical survey	SH  RL	Metro count requested Parish Council have confirmed contribution <i>Topographical survey has been requested (TG)</i>
Community SID	Chase co-ordinator (CS)	SH	Done

	for details to advertise for volunteers		<i>CS advised they are currently looking into appropriate sites</i>
Renewal of white lines initiative	Request that updates be provided to SH so that Parish Councils can be kept informed of progress	TM	<i>AD advised been waiting for yellow lines on Hindon Lane for long time. TW advised that Balfour Beatty now have white line request list at top of their 'to do' list. TW advised also spoken to Balfour Beatty about yellow lines issue in Tisbury. <b>ACTION – AD to contact Cabinet member re. lining to be done by end of Sept 13.</b></i>
Broad Chalke, new layby and bus stop	Report back to CATG after topographical survey	TG	On agenda
East Knoyle, footpath from turnpike	Investigate issue  Add West Knoyle to c class / unclassified road review consideration list	TG  SH	On agenda  Done
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon	Chase Department of Transport for an update	TG	<i>TG advised still waiting for a response. BW proposed that issue is closed. <b>TO BE CLOSED.</b></i>
Ansty, confused priority in the narrows at North end of High Street	Investigate further and liaise with Parish Meeting	TG	On agenda
Barford St Martin, beech hedge for boundary of Cemetery	Follow up re. alternative funding options	SH	Done
Position of the sign at the junction of the B3092 and the High Street in Stourton.	Meet with Parish Council and report back to CATG	GJ	On agenda
Recent car crash in Teffont	Investigate for further details	SH	

3. Budget update for 2013/14  
 TG advised he is leaving WC on 28.6.13, Paul Shaddock is likely to take over initially with a new employee starting in 3 months.  
 New allocation in 2013/14 (inc. some carried over) – total of £22,534.

4. C class/unclassified road review

TG advised the two roads chosen in 2012/13 were the C12 and C57. Report on these roads is due back in July 2013. Once results are in, all Parish Councils will be consulted on the findings. Review includes metro counts at regular intervals, assessors following vehicles, examining frontage developments etc. No 20mph zones to be introduced at present time.

SH shared details of all issues raised relating to speed limits on unclassified/c class roads over last year. Group decided to wait to see report from roads chosen in 2012/13 before deciding on roads for 2013/14 at next meeting.

**ACTION – SH to send map of roads and accident stats with minutes.**

5. Update on award by DoT through Local Sustainable Transport Fund

SD gave an update, which is summarised below:

In June 2012, Wiltshire Council was awarded £4.25m by the Department for Transport through the Local Sustainable Transport Fund (LSTF) for the project 'Improving Wiltshire's Rail Offer.

The LSTF package consists of:

1. Support for improved rail services on the Westbury to Swindon line.
2. Interchange improvements at Wiltshire's railway stations
3. Smarter choices measures which will include, amongst other measures, a Personalised Travel Planning project.

More detail can be found in the LSTF Bid document:

<http://www.wiltshire.gov.uk/lstf-application-form.pdf>

As yet, it has not been confirmed when the improved rail service on the Westbury to Swindon (TransWilts line) will begin operating due to ongoing issues with the rail franchising process. The Council is continuing to engage with both the Department for Transport and First Great Western on this matter.

As well as an improved rail service, the LSTF project aims to deliver targeted infrastructure improvements including enhanced walking and cycling routes in and around the 13 railway stations in Wiltshire. Whilst most of this funding will be targeted at stations on the 'TransWilts Arc' between Salisbury and Chippenham, some funding has been set aside the other stations, such as Tisbury. Work undertaken so far, including initial access reviews and station travel plan audits, has highlighted that pedestrian and cycle links to Wiltshire's stations could be improved and it is planned that a number of improvement schemes be developed and implemented during 2013/14 and 2014/15.

To help us with this task it would be useful if CATG members and the groups and councils they represent could suggest ways of improving access to Tisbury

Station. These suggestions should be sent to Spencer Drinkwater ([spencer.drinkwater@wiltshire.gov.uk](mailto:spencer.drinkwater@wiltshire.gov.uk)) who will ensure they are considered as part of the LSTF project.

Substantive CATG schemes – £1/4million pot, for schemes that exceed total of yearly SWW pot.

6. New/current schemes for consideration

LOCATION	SCHEME	ACTION
Mere	Weight limit signage in Water Street	TG proposed sign to replace existing one, £500 cost. Group agreed to recommend £250 from CATG and £250 from Parish Council. <b>ACTION – SH to put recommendation to Area Board, GJ to request Parish Council contribution from Mere PC.</b>
Quidhampton	Raised kerb for pedestrians	TG estimated £10-15,000 for kerbing scheme. PE and CC raised concerns about safety of pedestrians. <b>ACTION – TG to report back to Parish Council and suggest alternative measures. SH/AD to compose letter to Highways Agency re. no right turn onto A36.</b>
Wilton	Measures to combat speeding along South Street	TG advised installing gateways would cost approximately £7,000. <b>ACTION – PE to discuss contribution with Town Council and report back to next CATG.</b>
Broad Chalke	Layby and bus stop opposite new community shop	Survey has taken place. Project costed at £31,000. Group agreed to recommend substantive CATG bid with £10,000 contribution. <b>ACTION – SH to put recommendation to Area Board.</b>
Ansty	Priority in the narrows	No further action, issue to be closed. <b>ACTION – RM to chase up re. missing sign.</b>
Stourton	Sign at junction causing visual obstruction	Concerns about junction reported by GJ and HP. <b>ACTION – DB to liaise with Mark Stansby to address Parish Council concerns.</b>
Tisbury	Additional parking bays on The Avenue	<b>ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.</b>

Compton Chamberlayne	Parking near blind bend	Deferred until next meeting.
Donhead St Andrew	Warning light system for Brook Hill	TG confirmed route study has not identified any alterations in relation to this issue. <b>ACTION – SH to forward details to TG to be looked into.</b>
Zeals	New calming measures	Road is one to be considered for prioritisation in unclassified/c class road review.
Barford St Martin	Extension of layby	SS explained issue. <b>ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.</b> <b>Also to include The Poplars in Fovant.</b>
Tisbury	Speed calming measures for Squalls Lane	Group agreed that no further action should be taken.
West Tisbury	Alternative scheme at Tuckingmill (topographical survey already ordered)	TG advised that currently waiting for topographical survey to be returned. Looking to make a bid for substantive funding in 2014/15.
Fovant	Triangle project on A30	AP reported that reps from village met with TG in April 2013. New mini-roundabout proposed. TG advised that consultants have been employed to fully cost the proposed scheme asap. Group agreed to recommend substantive CATG bid with £10,000 contribution, subject to the new scheme being approved. AD advised that if both substantive bids were successful, a Councillor led initiative would be made to the Area Board for capital grant funding. <b>ACTION - SH to put recommendation to Area Board</b>
Mere	Yellow lines extended near car park	GJ explained issue. <b>ACTION – SH to send information to Mere PC on how to apply for new yellow lines.</b>

7. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Areas



Issue	Update provided on 15 January 2013	Update on 28 February 2013	Update on 25 June 2013
Dinton, B3089 Refuge Island	Construction due for March 2013	TG advised construction due for 25 March, 2 week programme. Will discuss with Parish Council about type of trees to be included.	Complete
Wilton, Waiting restrictions at five locations in the Waterditchampton area	Report is with cabinet member for approval	TG advised order placed.	No update
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	Due to be put in before end of financial year	Due by April 2013.	TW chasing up
A30 in Fovant – speed limit changes	AP advised Parish has received explanation. Alternative measures to be put in. TG advised April/May installation.	No further update.	<b>ACTION – SH to request update from Dave Thomas</b>
Semley, Calais Hill, Resurfacing issues	CC advised there has been a delay due to change in contractor. Major maintenance list due to be discussed shortly	No further update.	No update
Mere, Walnut pub junction	TG advised work due to take place imminently	TM advised he visited area yesterday and work not yet done. GJ advised major development (138 houses) likely to take place next to site. May look at using roundabout as entrance to development. Agreed to let scheme go ahead as interim measure. MW stated that roundabout should not have been put in originally as it was against wishes of	Complete?

		Parish Council.	
Donhead St Mary, A30, Higher Coombe, condition of road	No update, A30 currently being assessed as part of route study	No further update.	No update
Renewal of white lines initiative	All requests from Parish Council received by end of December 2012. CC advised that financial risk would be great if work ordered now, due to weather. Decision taken to delay works until March.	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. <b>ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.</b>	Update provided under item 2.
Teffont Magna, B3089, erosion of grass bank	To be dealt with as part of white lining initiative	No further update.	No update.
East Knoyle, Hindon Road, White lines need to painted outside village shop	Will form part of white lining initiative	No further update.	No update.
Community SID	Community SID requests from all parishes have been collected. CS due to send details to SH so that advertising for volunteers can begin	<b>ACTION – SH to chase CS to send details.</b>	CS reported that they are now checking sites, as some do not have the poles to attach the SID to.
Enforcement against mud on roads, particularly in West Tisbury area	Information circulated to CATG. AD reported improvement, one of farmers in Wardour has purchased road brush. MD confirmed this is being used.	RM reported lots of recent correspondence. Farmer has right of access to land, issues for local residents. Farmer in question is responding to requests. RL reported change of use has led to industrial level increase. RB asked if vehicles are required to have flashing lights on, as this is not happening.	No update.

Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon		Still no response from Transport department. <b>ACTION – TG to follow up.</b>	Issue to be closed.
---	--	--	---------------------

8. AOB

RL gave information about a new scheme for West Tisbury.  
**ACTION – SH to forward details to TG for further investigation.**

9. Date of Next Meeting – TBC

**Summary of actions:**

<b>Issue</b>	<b>Action</b>	<b>By whom?</b>
Mere, The Lynch junction with Pettridge Lane, poor visibility	Provide map of ownership to GJ	DB
Renewal of white lines initiative	Write to cabinet member to request scheme is complete by Sept 13	AD
Unclassified / C class road review	Send map of roads and accident stats with minutes	SH
Weight limit signage in Water Street, Mere	Request Area Board approves £250 of CATG funding towards new signage	SH
	Request £250 contribution from Mere PC	GJ
Raised kerb for pedestrians in Quidhampton	Report back to Parish Council and suggest alternative measures.	TG
	Compose letter to Highways Agency re. no right turn onto A36.	SH/AD
Measures to combat speeding along South Street, Wilton	Discuss contribution with Town Council and report back to next CATG.	PE
Layby and bus stop opposite new community shop in Broad Chalke	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH
Priority in the narrows at Ansty	Chase up re. missing sign	RM
Sign at junction causing visual obstruction in Stourton	Liaise with Mark Stansby to address Parish Council concerns.	DB
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	Raise issue with Housing Management in first instance, to see if they can fund improvements.	SH
Warning light system for Brook Hill in Donhead St	Send details to TG for investigation	SH

Andrew		
Fovant triangle project on A30	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH
Yellow lines for exit to car park in Mere	Send details of how to make application to Parish Council	SH
A30 in Fovant – speed limit changes	Request update from Dave Thomas	SH
Monmouth Hill Scheme in West Tisbury	Send details to TG/Highways Engineer for further investigation	SH

<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>17 July 2013</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider applications in respect to:

1. Chalke Valley Sports Centre (on behalf of Broad Chalke Parish Council) - award £4,900 towards a new boiler and water softener, conditional on the balance of funding being in place.
2. Semley Village Hall – award £5,000 towards new play equipment and a nature garden, conditional on the balance of funding being in place.
3. Wilton Village Shopping Management Ltd – award £5,000 towards new play equipment, conditional on the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. An update on South West Wiltshire Area Board's priorities can be [viewed here](#).
- 1.5. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p><b>Background documents used in the preparation of this report</b></p>	<p><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></p> <p><a href="#">South West Wiltshire Area Board Priorities Action Log</a></p> <p><a href="#">Mere Community Area Joint Strategic Assessment</a></p> <p><a href="#">Tisbury Community Area Joint Strategic Assessment</a></p> <p><a href="#">Wilton Community Area Joint Strategic Assessment</a></p>
---	---

## 2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.

- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are 3 further funding rounds planned for 2013/14. Deadlines for receipt of funding applications are:
  - 18 September for a decision at the Area Board meeting on 16 October 2013.
  - 13 November for a decision at the Area Board meeting on 11 December 2013.
  - 8 January 2014 for a decision at the Area Board meeting on 5 February 2014.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations South West Wiltshire Area Board will have a balance of **£57,869**.

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in



section 8, “Officer Recommendations” of the funding report.

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Chalke Valley Sports Centre	New boiler and water softener	£4,900

- 8.1.1. The Area Boards Grants Scheme criteria for 2013/14 states that ‘applications from town and parish councils will not receive more funding than that contributed (in cash from their annual precept) by that town or parish council.’ This application is on behalf of the Broad Chalke Parish Council, and the applicant’s contribution comes from fund raising and Chalke Valley Sports Centre. Officers are of the opinion that this application meets the remaining 2013/14 grant criteria, conditional on the balance of funding being in place.
- 8.1.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. This project is to replace two boilers that have gone past the point of maintenance with a modern, efficient boiler and a water softener to extend its lifespan.
- 8.1.4. The Sports Centre hosts many clubs and also hires out its facilities for events. The local school benefit from using the facilities and the activities within the centre cater for members aged 10 to 90.
- 8.1.5. At the time of writing this report details are being provided to Wiltshire Council Property Services to establish whether they would support this application.

Ref	Applicant	Project proposal	Funding requested
8.2.	Semley Village Hall	New play equipment and a nature garden	£5,000

- 8.2.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.
- 8.2.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.2.3. This project is to landscape the area to the west of the hall and install children's play equipment and a nature garden. The play equipment will consist of swings, slide, tunnel, tyre crossing, monkey bars balance beam and stepping stones. There will be a butterfly garden, bird boxes and other items to encourage wildlife.

8.2.4. Parents have informed the Village Hall that the play area would be a regular stopping point on the return journey from school. The play area is situated on the main route to the village school with circa 135 children. There are 105 children aged between 0 and 14 resident in the Parish.

8.2.5. Leisure Services (Wiltshire Council) support this application, and would strongly suggest that the applicant acquaints themselves with the need to regularly inspect (weekly) the play equipment through a qualified individual and the need to have a once yearly equipment check by an independent organisation, therefore bringing it in line with most insurance providers.

Ref	Applicant	Project proposal	Funding requested
8.3.	Wilton Village Shopping Management Ltd	New play equipment	£5,000

8.3.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.

8.3.2. This application has been classified as a capital project by Wiltshire Council finance department.

8.3.3. This project is to purchase and install two new items of play equipment plus the siting of large stepping-stone boulders and a timber post balance / walking activity for children that will enhance the limited quantity of free-to-use children's play equipment within the playground area of the public park.

8.3.4. Children and young people will enjoy the free use of additional play equipment that will encourage outdoor recreation and exercise. In addition, Salisbury Gymnastics Academy are due to take permanent premises at Wilton Shopping Village, adjoining Wilton Public Park, increasing the likely use of the park.

8.3.5. Leisure Services (Wiltshire Council) support this application, and would strongly suggest that the applicant acquaints themselves with the need to regularly inspect (weekly) the play equipment through a qualified individual and the need to have a once yearly equipment check by an independent organisation, therefore bringing it in line with most insurance providers.

<b>Appendices:</b>	Grant application 1 – Chalke Valley Sports Centre – <a href="#">online application</a> Grant application 2 – Semley Village Hall – <a href="#">online application</a> Grant application 3 – Wilton Village Shopping
--------------------	---

	Management Ltd – <a href="#">online application</a>
--	---

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
----------------------	---



**SOUTH WEST WILTSHIRE AREA BOARD  
(17 July 2013)**

**Your Local Issues**

**1. Purpose of the Report**

1.1. To update the board on all issues currently **in progress**.

**2. Issues in progress**

ID	Category	Location	Summary of Issue	Update
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Parish Council have contacted originator re. lorry watch, currently on hold. Metro count on St Marys Road indicated no further action.
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, now due for completion in Autumn 2013
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Highways team report that farmer is responding to requests, not possible to prevent mud being on the road at all times. Responded to complaints in March 13 and considered that roads were in acceptable state
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	White lining initiative agreed at CATG on 14.11.12 – work due to be carried out imminently
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke	Area Board agreed to commit £472.50 of CATG funding towards new bus shelter on 13.3.13. Bus shelter now completed.
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury	One resident requested waste audit after Parish Council sent letters to all; carried out by waste management team who found size of bin was adequate for need
2455	Planning	Mere	Breaches of planning on Downside Close development	Issue being dealt with by Corporate response team
2497	Highways	Wilton	Pavement in Wilton too narrow	Discussed at CATG on 15.1.13 – no immediate works planned. Issue 2741 also raises speeding issue on this road. Burcombe Parish Council do not wish to explore moving footpath going across field to Wilton
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	A30 route study is currently underway and will include consideration of this issue
2611	Highways	Swallowcliffe	Tractor crossings on the A30	Report has been considered as part of A30 route study and new signs will be added as requested. Awaiting response to request for new road

				markings
2621	Highways	Barford St Martin	Pedestrian refuge needed on A30 approaching Barford St Martin	Parish Council conducted pedestrian count and reported back to CATG that numbers were lower than expected - NFA
2654	Highways	Hindon	Location of 30mph signs near builders yard	Discussed at CATG on 22.11.12 – will be considered for prioritisation within the c class/unclassified road review by CATG in 2013/14
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Highways team report that stretch of road will be reviewed towards end of financial year (2013/14) and will consider all available options
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Highways team estimated cost of installing gateway is £7,000. Contribution from Town Council to be discussed, to come back to next CATG
2712	Highways	Wilton	Turning vehicles in Netherwells Lane (cul de sac)	Traffic Management team provided update, issue relates to private property and therefore any action requires consent of owner.
2720	Planning	Mere	Application for proposed MOT testing centre in Mere	Confirmed that no application is currently in place
2741	Highways	Wilton	Speeding on A30 Shaftesbury road, Wilton	Metro count has indicated site eligible for Community Speed Watch – Wilton NPT report that currently unable to recruit enough volunteers
2749	Highways	Zeals	Speed limit outside new day nursery in Zeals	CATG chair has requested officer assessment; will be considered for prioritisation in 2013/14 c class/unclassified road review
2811	Highways	Bowerchalke	Obstructive parking in Bowerchalke	Investigation carried out by Planning department into history of case
2816	Highways	Bowerchalke	Dangerous bend at northern end of Bowerchalke	Highways to consider in 2013/14
2817	Highways	Bowerchalke	Raised bump on road surface in Bowerchalke	Raised with major maintenance team; area co-ordinator continuing to monitor
2843	Communities	Wilton	Re-painting of cemetery venue	Town Council referred to Community Payback scheme
2855	Highways	Stourton	Speeding on High Street	Road will be considered by CATG for prioritisation within the c class/unclassified road review which commences in 2013/14.
2862	Highways	Bowerchalke	Effect of trimming hedges in Bowerchalke	Guidance provided by Highways team
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	To be considered at future CATG meeting

2918	Car Parking	Fonthill Gifford	Parking outside Beckford Arms in Fonthill Gifford	Response provided by Tisbury NPT – originator reports situation has radically improved
2928	Highways	Broad Chalke	Speeding in Broad Chalke	Metro count returned – no further action
2948	Highways	Teffont	Faded white lines	CATG allocated funding to white lining initiative, due to be carried out imminently
2965	Highways	Bowerchalke	SID request	Request list for all parishes has been provided to Community SID co-ordinator. Scheme is gradually being rolled out.
2968	Highways	Donhead St Andrew	Safety issue on A30	Discussed at CATG on 25.6.13. Highways team to investigate and report back to next CATG
2972	Highways	Tisbury	Speeding traffic on Squalls Lane	Discussed at CATG on 25.6.13; group decided no further action warranted at current time
2986	Highways	Chilmark	Review signage	Issue sent to traffic management team for comment
3004	Highways	Donhead St Mary	Speeding in Ludwell	Metro count requested on 27.6.13
3005	Highways	Berwick St John	Speeding on Water Street	Metro count requested on 27.6.13

The following issues (highlighted above) are identified for closure:

- 2322
- 2333
- 2455
- 2497
- 2621
- 2720
- 2862
- 2918
- 2928
- 2972

### 3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

4. **Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

---

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)